

SPECIAL ANGUS COUNCIL

27 FEBRUARY 2020

REVIEW OF CHARGES WITHIN THE COMMUNITIES SERVICE

REPORT BY DIRECTOR OF COMMUNITIES

ABSTRACT

This report sets out proposals for the charges to be levied by service areas in Communities for the financial year 2020/21.

1. RECOMMENDATIONS

It is recommended that the Council:

- (i) Notes that this report has been prepared on the basis that the percentage increases for charges have, in the main, been applied at a rate of an average 3.0% rounded up where appropriate;
- (ii) Approves the pricing structures as contained within Appendices 1 to 3;
- (iii) Agrees that the charges are effective from 1 April 2020, or the start of any seasonal operations.

2. ALIGNMENT TO THE ANGUS LOCAL OUTCOMES IMPROVEMENT PLAN/CORPORATE PLAN

The proposal contributes to the following local outcomes contained within the Angus Local Outcomes Improvement Plan and Locality Plans:

ECONOMY

- An inclusive and sustainable economy
- Attractive employment opportunities

PLACE

- Safe, secure, vibrant and sustainable communities
- An enhanced, protected and enjoyed natural and built environment

3. BACKGROUND

- 3.1 The charges covered by this report are reviewed continuously by each business unit throughout the financial year. All amendments to charges are reported to Members on an annual basis as part of the budget setting process. The last annual review of charges was reported to Angus Council on 21 February 2019 (Report No. 52/19 refers).
- 3.2 The review of Council House rents was carried out by the Housing Division at the rent setting meeting on 11 February 2020 (Report No 43/20 refers).
- 3.3 The review of charges for 2020/21 has been carried out as part of the budget setting process and the percentage increase, has been standardised across the council to the May 2019 RPI indicator - 3.0%, before accounting for VAT, where applicable. The charging structure attached at **Appendices 1 to 3**, has been prepared on the basis of this percentage increase, rounded up to the nearest 10p.

4. PROPOSED CHARGES

- 4.1 The proposals summarised in the tables in the attached appendices would come into force on 1 April 2020 or at commencement of any seasonal operation.
- 4.2 There are no material changes for charges within Communities services, other than a proposal to increase the charge for a green waste bin to £30 which would represent a 5.5% increase over the current charge of £28.40. No increase in the rates charged at South Links Caravan Park are proposed for 2020/21 in view of the charges levied by competitors.

5. FINANCIAL IMPLICATIONS

- 5.1 It is estimated that the increased charges for Communities, as detailed in **Appendices 1 to 3**, will generate additional income of £42k.

NOTE: The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to any material extent in preparing the above report are:

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ENVIRONMENTAL & CONSUMER PROTECTION				
No.	Service for which charges are currently levied	2019/20 Charge	2020/21 Charge	Benchmarking or Rationale
	(Charges are VAT inclusive unless marked)	£ (+3.3%)	£ (+3%)	
1	Pest control - Rats and mice treatment	44.50	45.90	Specified in contract following tender procedure
2	Pest control – Insect treatment	39.30	40.50	Specified in contract following tender procedure
3	Pest control – Wasp treatment	39.30	40.50	Specified in contract following tender procedure
4	Administration charge for pest control (per treatment) new charge	11.00	11.40	Hourly cost to carry out administrative work in relation to treatment request
5	Special weighing and measuring equipment – hourly rate	92.10	94.90	LACORS benchmarked charge plus inflation
6	Weights exceeding 5kg or not exceeding 500mg, 2cm - each	10.20	10.50	LACORS benchmarked charge plus inflation
7	Other weights - each	7.70	80.00	LACORS benchmarked charge plus inflation
8	Linear measures not exceeding 3m - each	11.10	11.50	LACORS benchmarked charge plus inflation
9	Capacity measures, without divisions, not exceeding 1 litre - each	8.50	8.80	LACORS benchmarked charge plus inflation
10	Cubic ballast measures (other than brim measures) - each	192.90	198.70	LACORS benchmarked charge plus inflation
11	Liquid capacity measures for making up and checking average quantity packages - each	30.90	31.90	LACORS benchmarked charge plus inflation
12	Per scale – first item	53.20	54.80	LACORS benchmarked charge plus inflation
13	Second and subsequent items	20.70	21.30	LACORS benchmarked charge plus inflation
14	Non NAW1 not exceeding 1 tonne	69.30	71.40	LACORS benchmarked charge plus inflation
15	Non NAW1 exceeding 1 tonne, up to 10 tonne	112.30	115.70	LACORS benchmarked charge plus inflation
16	Non NAW1 exceeding 10 tonne	234.40	241.50	LACORS benchmarked charge plus inflation
17	NAW1 not exceeding 1 tonne	115.30	118.80	LACORS benchmarked charge plus inflation
18	NAW1 exceeding 1 tonne, up to 10 tonne	178.50	183.90	LACORS benchmarked charge plus inflation
19	NAW1 exceeding 10 tonne	390.30	402.00	LACORS benchmarked charge plus inflation
20	Intoxicating liquor - not exceeding 150ml	19.30	19.90	LACORS benchmarked charge plus inflation

ENVIRONMENTAL & CONSUMER PROTECTION

No.	Service for which charges are currently levied	2019/20 Charge	2020/21 Charge	Benchmarking or Rationale
	(Charges are VAT inclusive unless marked)	£ (+3.3%)	£ (+3%)	
21	Intoxicating liquor - other	22.20	22.90	LACORS benchmarked charge plus inflation
22	Liquid fuel and lubricants - container type (not subdivided)	79.90	82.30	LACORS benchmarked charge plus inflation
23	Liquid fuel and lubricants - first nozzle tested, per site	130.10	134.00	LACORS benchmarked charge plus inflation
24	Liquid fuel and lubricants - each additional nozzle tested	80.00	82.40	LACORS benchmarked charge plus inflation
25	Liquid fuel and lubricants testing of peripheral electronic equipment on a separate visit (per site)	87.90	90.60	LACORS benchmarked charge plus inflation
26	Liquid fuel and lubricants testing of credit card accepted (per unit, regardless of no. of slots/ nozzles/pumps)	87.90	90.60	LACORS benchmarked charge plus inflation
27	Road tanker fuel measuring – wet hose with two testing liquids	300.30	309.30	LACORS benchmarked charge plus inflation
28	Road tanker fuel measuring – wet hose with three testing liquids	325.20	335.00	LACORS benchmarked charge plus inflation
29	Road tanker fuel measuring – dry hose with two testing liquids	309.70	319.00	LACORS benchmarked charge plus inflation
30	Road tanker fuel measuring – dry hose with three testing liquids	356.30	367.00	LACORS benchmarked charge plus inflation
31	Wet/dry hose with two testing liquids	433.40	446.40	LACORS benchmarked charge plus inflation
32	Wet/dry hose with three testing liquids	464.20	478.20	LACORS benchmarked charge plus inflation
33	Up to 7,600 litres (for calibration of each compartment) and production of chart	190.00	195.70	LACORS benchmarked charge plus inflation
34	Over 7,600 litres, basic fee, plus additional charge	85.70	88.30	LACORS benchmarked charge plus inflation
35	Initial dipstick	22.30	23.00	LACORS benchmarked charge plus inflation

ENVIRONMENTAL & CONSUMER PROTECTION

No.	Service for which charges are currently levied	2019/20	20/21	Benchmarking or Rationale
	(Charges are VAT inclusive unless marked)	£ (+3.3%)	£ (+3%)	
36	Spare dipstick	22.30	23.00	LACORS benchmarked charge plus inflation
37	Replacement dipstick (including examination of compartment)	48.40	49.90	
38	Hire of test weights (per tonne per day)	79.70	82.10	
39	Hourly rate for Trading Standard Officers	92.10	94.90	
40	Hourly rate for Authorised Officers	87.90	90.60	
41	Certificate of Errors	49.50	51.00	
42	Health certificate (1st)	31.10	32.10	Hourly rate for EHO plus travel and admin cost.
43	Health certificate (additional)	6.40	6.60	

Waste				
No	Service for which charges are currently levied	2019/20	2020/21	BENCHMARKING/RATIONALE
	(Charges are VAT inclusive unless marked)	£ (+3.3%)	£ (+3.0%)	
1	Green waste bin - per annum (VAT Exempt)	28.40	30.00	This represents a 5.5% increase over the current charge. Benchmarking shows our charge to be significantly less than neighbouring local authorities.
2	Entry to public convenience (VAT Exempt)	0.30	0.30	No increase
3	Dog foul pick up bags x 25 (VAT Exempt)	0.20	0.20	No increase
	Special Uplift (VAT Exempt)			
4	Special uplift of bulky household items x 3	26.50	27.30	Benchmarking in 18/19 showed that Angus had one of the highest charges per household item uplifted (unsurprising given our geography). 2019/20 moved to a different model to make service more affordable i.e. minimum of three items and can add single items thereafter. This worked well and therefore replicated 2020/21.
5	Special uplift of each additional item thereafter	8.00	8.30	
6	Special uplift of commercial waste	64.60	66.60	
	Civic Amenity			
7	Civic amenity - car derived van	17.80	18.30	We are satisfied this adequately covers the costs we incur for disposal. It is difficult to compare and benchmark with other councils as pricing structures/methods vary, but overall satisfied there is no significant variance.
8	Civic amenity - medium van - up to 7.5T	43.40	44.70	
9	Civic amenity - large van - over 7.5T	85.70	88.30	
10	Civic amenity - trailer - up to 2T	43.40	44.70	
	Waste Disposal (charged per tonne - a weighbridge is in operation)			
11	Green waste	46.50	47.90	We are satisfied this covers our costs. As this is for material taken to our composting site and we already have a requirement to process green waste collected via household collections the additional costs incurred for this commercial material is not significant. We have benchmarked against neighbouring authority.
12	Dog Kennelling Daily Charge	9.90	10.20	

Waste				
No	Service for which charges are currently levied	2019/20	2020/21	BENCHMARKING/RATIONALE
Clean Ups				
13	Pick-up with driver	48.40	49.90	Hourly Rates - a minimum half hour charge applies. All prices are inclusive of waste disposal, fuel and staff costs
14	Pick-up with Driver & Waste operative	60.00	61.80	
15	Pick-up with Driver & 2 Operatives	72.00	74.20	
16	Refuse collection vehicle with driver	65.20	67.20	
17	Refuse collection vehicle with driver & 1 operative	76.80	79.10	
18	Refuse collection vehicle with driver & 2 operatives	88.50	91.10	
19	Large mechanical sweeper with driver	62.30	64.20	
20	Compact sweeper with driver	55.20	56.90	
21	Waste Operative	11.80	12.20	
Clean Ups - Weekend Rates				
22	Pick-up with Driver	72.60	74.80	Hourly Rates - a minimum half hour charge applies. All prices are inclusive of waste disposal, fuel and staff costs
23	Pick-up with Driver & 1 Operative	90.00	92.70	
24	Pick-up with Driver & 2 Operatives	107.60	110.80	
25	Refuse collection vehicle with driver	97.60	100.50	
26	Refuse collection vehicle with driver & 1 operative	115.10	118.60	
27	Refuse collection vehicle with driver & 2 operatives	132.60	136.60	
28	Large mechanical sweeper with driver	93.30	96.10	
29	Compact sweeper with driver	82.70	85.20	
30	Waste operative	17.70	18.20	

PARKS				
No	Service for which charges are currently levied	2019-2020 Charge £	2020-2021 Charge £ (+3%)	Benchmarking/Rationale
Interments – coffins (VAT Exempt)				Our charges are benchmarked with the 32 Scottish Local Authorities who participate in the Scottish Bereavement Group. The following are examples of comparative costs.
1	17 years and under	0.00	0.00	
2	Over 17 years	670.20	690.30	
3	Over 17 years (outwith Angus)	1338.80	1379.00	
4	NVF/Stillborn children	0.00	0.00	
Interments – cremation caskets (VAT Exempt)				
5	17 years and under	0.00	0.00	
6	Interment at four feet	214.00	220.40	
7	Double interment over four feet	427.90	440.80	Angus is 22 nd out of 32 authorities in cost terms
8	Interment in coffin lair over four feet	433.90	446.90	
9	Double interment in coffin lair over four feet	867.80	893.80	
10	Interment at four feet (outwith Angus)	427.90	440.80	
11	Interment at four feet (outwith Angus)	855.80	881.60	
12	Interment in coffin lair over four feet (outwith Angus)	867.80	893.80	
13	Double interment in coffin lair over four feet (outwith Angus)	1735.50	1787.60	
14	Scattering of ashes	54.50	56.20	Angus is 22 nd out of 32 authorities in cost terms
Exhumation (VAT Exempt)				
15	Coffin	POA	POA	
16	Cremation Casket	327.40	337.20	Angus is 22 nd out of 32 authorities in cost terms

No	Service for which charges are currently levied	2019-2020 Charge £	2020-2021 Charge £ (+3%)	Benchmarking/Rationale
	Lair Charges (VAT Exempt)			
17	Coffin lair	623.50	642.20	
19	Cremated remains interment of NVF or SBC	0.00	0.00	
20	Cremated remains lair	354.70	365.30	
21	Cremated remains lair (outwith Angus)	709.30	730.60	40% of SBG authorities have non-resident fees
22	Lair registry certificate – per lair	53.00	54.60	Angus is 22 nd out of 32 authorities in cost terms.
23	Replacement lair registration certificate - per lair	53.00	54.60	
24	Transfer of right of burial – per lair	53.00	54.60	
	Perpetuities (VAT Exempt)			
25	New sales of coffin lairs	309.90	319.20	
26	Re-open of coffin lairs	309.90	319.20	
27	New sales of casket lairs	155.00	159.60	
28	Re-open of casket lairs	155.00	159.60	
	Erection of memorials (Excluding VAT)			
29	Monumental Registration Fee (VAT Exempt)	159.00	163.80	
30	Erection of memorial, marker, plaque, vase etc.	62.90	64.80	
31	Replacement memorials (no additional foundation required)	62.90	64.80	
32	Foundation & inspection fee (VAT Exempt)	206.60	212.80	
	Research (inclusive of VAT)			
33	Research fee (per hour or part thereof)	32.00	33.00	To cover administrative costs
	Fairground/Circus/Commercial Events (inclusive of VAT)			
34	Administration Fee	63.60	65.40	To cover administrative costs
35	Operational days - per day* *Fairgrounds of less than 12 units non-operational day charge applies	89.20	92.00	Compares well with neighbouring authorities
36	Non-operational days - per day	44.60	46.00	

No	Service for which charges are currently levied	2019-2020 Charge £	2020-2021 Charge £ (+3%)	Benchmarking/Rationale
Park Lets (inclusive of VAT)				
37	Administration Fee	63.60	65.40	
38	Daily Hire Fee - for events where anticipated numbers attending are higher than 100	103.30	106.40	
Helicopter Landings (inclusive of VAT)				
39	Administration Fee	63.60	65.40	
Fisheries (Inclusive of VAT)				
40	Fishing Permit (Breachin Town Water)	36.20	37.30	
Holiday Park (Inclusive of VAT unless marked)				
41	Static Van/Mobile Home - pitch rental on 11 month basis (excluding electricity)	2541.20	2541.20	No increases proposed to maintain costs competitive with other local sites
42	Static Van/Mobile Home - set up fees	Recharge at cost	Recharge at cost	
43	Static Van/Mobile Home - capping fees	500.00	500.00	
44	Touring Caravan - pitch rental on 11 month basis (excluding electricity)	2541.20	2541.20	
45	Touring Caravan - pitch rental on 10 month basis (excluding electricity)	2309.80	2309.80	
46	Touring Caravan - pitch rental on 9 month basis (excluding electricity)	2079.50	2079.50	
47	Touring Caravan - pitch rental on 8 month basis (excluding electricity)	1848.10	1848.10	
48	Touring Caravan - pitch rental on 7 month basis (excluding electricity)	1616.70	1616.70	
49	Touring Caravan - pitch rental on 6 month basis (excluding electricity)	1386.30	1386.30	
50	Touring Caravan - pitch rental on 5 month basis (excluding electricity)	1154.90	1154.90	

No	Service for which charges are currently levied	2019-2020 Charge £	2020-2021 Charge £ (+3%)	Benchmarking/Rationale
51	Touring Caravan - pitch rental on 4 month basis (excluding electricity)	924.60	924.60	No increases proposed to maintain costs competitive with other local sites
52	Touring Caravan/Motorhome (Including £2 electricity up to 2 adults and 2 children - pitch rental - per night	25.00	25.00	
53	Touring Caravan/Motorhome - Additional adults per night	3.00	3.00	
54	Touring Caravan/Motorhome - Additional child per night	1.00	1.00	
55	Awnings - per night	3.00	3.00	
56	Backpacker tent (1 person) - no car - pitch rental - per night	10.00	10.00	
57	Tent - (excluding electricity) - up to 2 adults and 2 children - pitch - per night	16.00	16.00	
58	Tent - (including £2 electricity) - up to 2 adults and 2 children - pitch - per night	18.00	18.00	
59	Tent - additional adults - per night	3.00	3.00	
60	Tent - additional child - per night	1.00	1.00	
61	Trailer tent (excluding electricity) pitch rental - per night	18.00	18.00	
62	Trailer tent (including £2 electricity) pitch rental - per night	20.00	20.00	
63	Camping Pod - per night	25.00	25.00	
64	Late arrivals - pre booked arrivals outwith office opening hours	10.00	10.00	
65	Storage (on pitch allocated by warden) - October to March - per month	50.00	50.00	
66	Additional car - per night - tourers and tents	3.00	3.00	
67	Off-Peak (October to March) 20% discount per night	Applied as applicable	Applied as applicable	
68	Laundry charge washer	3.00 wash	3.00 wash	
69	Laundry charge dryer	50p 4 mins	50p 4 mins	
70	Hairdryer charge	1.00 15 mins	1.00 15 mins	