

(Before completing application form please refer to Riding Establishment Notes)

ANGUS COUNCIL

RIDING ESTABLISHMENTS ACTS 1964 AND 1970

APPLICATION FOR RIDING ESTABLISHMENT LICENCE

PLEASE TICK FOR Grant
or Renewal

| | | |
|--|---|----------|
| 1. Full name of applicant (including maiden name if applicable), to be licensed | | |
| 2. Home address/Business Address (including postcode) Telephone Number/Mobile Number E-mail Address (Mandatory) | Home | Business |
| 3. Applicant's date and place of birth | | |
| 4. Address of Riding Establishment (if different from question 2) | | |
| 5. Is the establishment operative throughout the year? | | |
| If not, state period when normally operative | | |
| 6. Who will have direct control or management of the establishment? | | |
| 7. If that person is the holder of any of the certificates shown opposite, tick against the name(s) of the certificate(s) held | Assistant Instructor's Certificate of the British Horse Society | |
| | Instructor's Certificate of the British Horse Society | |
| | Fellowship of the British Horse Society | |
| | Fellowship of the Institute of the Horse | |

FOR OFFICE USE ONLY

PLEASE COMPLETE REVERSE OF FORM

| Date, Amount & Receipt Number | Date Passed to Consultees | Date Observations Received | |
|-------------------------------|---------------------------|----------------------------|---|
| | | Police..... ECP | Finance..... Planning.....N/A..... |
| Date of Decision | Decision | Expiry Date | Licence Number and Date of Issue |

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| <p>8. If the person named at question 6 does not hold any of these certificates, give details of his or her experience in the management of horses.</p> <p>(Continue on separate sheet if necessary)</p> | |
| <p>9. Is a responsible person living on the establishment?</p> | |
| <p>If not, what arrangements are there in the case of an emergency?</p> | |
| <p>10. Will the carrying on of the business of the establishment be at all times in the charge of a person of the age of 16 years or over? (See Note 1)</p> | |
| <p>11. Will supervision by a responsible person of the age of 16 years or over be provided at all times while horses from the establishment are used for providing instruction in riding or are let out on hire for riding (except in the case of a horse let out for hire for riding, when the hirer is competent to ride without supervision)?</p> | |
| <p>12. The applicant is required to answer YES or NO to the following questions:-</p> <p>(i) Are you, or any person who will have control or management of the establishment, disqualified for the time being from:-</p> <p>(a) Keeping a riding establishment?</p> <p>(b) Keeping a dog?</p> <p>(c) Keeping a pet shop?</p> <p>(d) Having the custody of animals?</p> <p>(e) Keeping a boarding establishment for animals?</p> <p>(ii) Are you the holder of a current insurance policy which:-</p> <p>(a) Insures you against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving from you in return for payment instruction for riding?</p> <p>(b) Insures you against liability arising out of such hire or use of a horse?</p> <p>(c) Insures such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, each hire or use?</p> | |

If you hold insurance as above, please enclose with this application evidence of such insurance. If you do not hold insurance as above, please detail below what steps you are taking to obtain such insurance:



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| 13. (a) How many horses are kept under the terms of the Act at the present time? | |
| (b) How many horses do you intend to keep under the terms of the Act during the year? (See Note 3) | |

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| 14. What accommodation is available for: | |
| (a) Stalls | |
| (b) Boxes | |
| (c) Covered Yard (Please state number, or dimensions, in the case of a yard) | |
| (d) Forage and Bedding | |
| (e) Equipment and Saddlery | |

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| 15. Is land available for:- | |
| (a) Grazing | |
| (b) Instruction or demonstration riding (please give details) | |
| (c) Exercise | |

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| 16. Are there adequate watering arrangements and is there a fresh water supply? | |
| 17. What are the arrangements for the protection of horses in the case of fire? | |
| 18. What is the name and address of your usual veterinary surgeon/practitioner? | |

19. State below particulars of any convictions or offences against the applicant or any person(s) named in questions 6. Please note that these convictions and any future convictions may be referred to the Civic Licensing Committee and may be dealt with in public. Convictions which are spent under the Rehabilitation of Offenders Act 1974 do not have to be included but may also, in certain circumstances, be referred to by the Committee:- (continue on separate sheet if necessary):-

| Name of Person | Date | Court | Offence | Sentence/Fine |
|----------------|------|-------|---------|---------------|
| | | | | |

DECLARATIONS:-

1. I am aware of the provisions of the Riding Establishments Acts 1964 and 1970 and I apply for a licence to keep a riding establishment.
2. I enclose the appropriate lodging fee and the policy or other evidence of insurance referred to at question 12(ii).
3. I hereby instruct Angus Council to arrange an inspection of the above riding establishment and agree to meet any costs incurred by the Council.

The information you have provided on this Application form, and from supporting documentary evidence – where applicable, will be processed by Angus Council (the “data controller”) for the purposes of the General Data Protection Regulation and the Data Protection Act 2018 (UK GDPR) in order to process your Licensing Application.

For the purpose of dealing with your application, we will share your information in accordance with the Riding Establishment Acts 1964 and 1970, Civic Government (Scotland) Act 1982, other licensing legislation and with relevant internal services of Angus Council

The Council may also check information provided by you, or information about you provided by a third party such as NHS Tayside, Scottish Fire and Rescue Service, Scottish Ambulance Service and Police Scotland with other information held by us. We may also get information from those third parties or share your information with them in order to check its accuracy, prevent or detect crime, protect public funds or where required by law.

Please note that you should read this service specific Privacy Notice in conjunction with the council's Full Privacy Statement which is accessible on the council's website at:

https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/angus_council_full_privacy

Data Protection Act 2018

The information on this form may be held on an Electronic Register which may be available to members of the public on request.

PLEASE NOTE – IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b)

I understand that Angus Council are permitted to accept applications for the grant or renewal of this licence; objections or representations; and notifications of any change to the licence, by means of electronic communication. Applications, objections, representations or notifications can be sent to the Council by email to LAWLicensing@angus.gov.uk.

I permit Angus Council to give notice and provide reasons in relation to granting, refusing, renewing, changing, altering, varying, suspending, and revoking the licence by means of email. I authorise the email address provided by me on this application to be used for this purpose.

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief. I authorise the use of all information which I have provided for the above purposes. I hereby make application to Angus Council for the grant or renewal of the licence applied for.

Date

Signature

(If signing on behalf of the applicant, state position held)

NOTES:-

1. **A licence may be granted to an applicant over the age of 18 years.**
It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.
2. **It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.**
3. (i) **"Horse" includes any mare, gelding, pony, foal, colt, filly or stallion and also any ass, mule or jennet.**

(ii) **The Acts regulate riding establishments which let out horses or hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.**
4. **A licence is valid for one year from the date of grant.**
5. **To be lodged with the Service Leader – Legal & Democratic, Angus Council, Forfar together with the appropriate lodging fee. The application will not be processed without payment of the appropriate fee.**
6. **Any person who in, or in connection with, the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500.**

