

**ANGUS COUNCIL**

**CIVIC LICENSING COMMITTEE – 16 MAY 2024**

**REVIEW OF FEES – SHORT TERM LETS**

**REPORT BY DIRECTOR OF LEGAL, GOVERNANCE AND CHANGE**

**1. ABSTRACT**

The purpose of this Report is to review the fee structure for the Short-term Lets Licensing Scheme.

**2. ALIGNMENT TO THE COUNCIL PLAN AND COUNCIL POLICIES**

Not applicable.

**3. RECOMMENDATIONS**

The Committee is asked to:

- (i) note the current fee structure for the Short-term Lets Licensing Scheme as contained in **APPENDIX 1** to this Report;
- (ii) note the estimated summary income and expenditure for the Short-term Lets Licensing Scheme as contained in **APPENDIX 2** to this Report;
- (iii) agree to maintain the current fee structure for the Short-term Lets Licensing Scheme as contained in **APPENDIX 1** to this Report; and
- (iv) note the terms of the letters from the Paul McLellan, Scottish Minister for Housing, produced as **APPENDIX 3**.

**4. BACKGROUND**

Paragraph 15 of Schedule 1 of the Civic Government (Scotland) Act 1982 obliges the Council to ensure that the total amount of fees charged by it is sufficient to meet the expenditure incurred in carrying out the functions of the licensing authority under that Act.

Members considered Reports [Report 322/22](#) and [334/22 Report 334/22](#) in September 2022 in relation to the implementation of the Short-term Let Licensing regime from 1<sup>st</sup> October 2022.

As part of the decision making arising from Report 322/22, Members determined “(vii) to approve the fees and charges contained within Appendix 3 of the Report subject to these being reviewed no later than 1 July 2024.” This Report satisfies Members direction that the fees are reviewed.

**5. CURRENT POSITION**

To date, 294 Short-term Let licence applications have been received and paid for.

Colleagues in Finance have been consulted on the terms of this Report and have produced **APPENDIX 2** to this report which is for Member’s information.

Based upon the information contained in **APPENDIX 2**, a new fee structure is not proposed at this time given the total amount of fees charged meets the expenditure with only a very small surplus of £201.

Lastly, Members are asked to note the terms of the letters from Paul McLennan, Minister for Housing, regarding future changes to the Short-term Lets Licensing Scheme.

## **6. PROPOSALS**

Members are asked to maintain the current fees for Short-term Licence Applications.

## **7. FINANCIAL IMPLICATIONS**

There are no negative implications to the Council arising from the terms of this Report as licensing income is to equate to licensing expenditure.

## **8. RISK MANAGEMENT**

There are no risks to the Council arising from the terms of this Report.

## **9. ENVIRONMENTAL IMPLICATIONS**

There are no direct environmental implications arising from the recommendations of this report.

## **10. EQUALITY IMPACT ASSESSMENT, HUMAN RIGHTS AND FAIRER SCOTLAND DUTY**

An Equality Impact Assessment is not required as the report is technical.

## **11. CONSULTATION (IF APPLICABLE)**

The Director of Finance has been consulted on the terms of this Report.

**NOTE:** The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to any material extent in preparing the above report are: (list them below):

Civic Government (Scotland) Act 1982

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**APPENDIX 1 TO REPORT 155/24**

<b>Number of Guests</b>	<b>All Short-term Let Licences</b>	<b>Cost £</b>
<b>1-5</b>	3-year Licence New/6-year Renewal	349.00
<b>6-20</b>	3-year Licence New/6-year Renewal	460.00
<b>20+</b>	3-year Licence New/6-year Renewal	588.00
<b>Temporary Licence</b>		174.50
<b>Temporary Exemption</b>		174.50
<b>Variation of licence</b>		75.00
<b>Duplicate licences</b>		20.00
<b>Certified true copy of any entry on the public register</b>		20.00