



	Reference Number	
	for office use only	
Developer		
Scheme		
Check number		
Date checked		
Result*	OK	
	Briefing/Concept design meeting (optional)	arranged for
	Stage 1 'Aligned Consents' meeting pre-planning application (required	d) arranged for
	Stage 2 'Techinical Details' meeting post-planning consent but pre-stage 2 (recommended)	arranged for
	Letter sent on after above meeting	
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Submitted Drawings at Stage 1		
Submitted Drawings		
at Stage 2		

CC1	n/a	Yes	No
Completed correctly?			
Signed by Applicant, not agent?			
CC2	n/a	Yes	No
Required?			
Completely correct?			
Associated drawings provided?			
Signatures of all notifiable parties?			
CC4	n/a	Yes	No
Required? (are there any adoptable footpaths?)			
Completely correct?			
Quality Audit		Yes	No
Quality Audit Report			
Safety Audit	n/a	Yes	No
Stage 1			
Stage 2			
Stage 3			
Street Lighting Specification	n/a	Yes	No
Two copies included?			
Docqueted, signed and dated?			
Geotechnical Information	n/a	Yes	No
Factual ground investigation report			
Interpretive report			
CBR positions relevant to roads?			
CBRs at correct/adequate spacing (25 m)?			
Capping layer required?			
If yes, 600/350/combination?			
Report from Coal Authority/Mining Consultant?			
Report from British Geological Society?			
Structures	n/a	Yes	No
Any structures involved?			
Design certificates (certificate number)			
Check certificates (certificate number)			
One electronic copy and three paper prints of all drawings?			
Docqueted, signed and dated?			
Layout Plan	n/a	Yes	No
Location Plan (1:1250 or 1:2500) included?			
Proposed road to be adopted shown coloured?			

Scale 1:500 or 1:200 for Shared Surface? Centre, building and kerb lines shown? All curve radii shown? All corner radii shown? All corner radii shown? Minimum curve size OK? Curve widening required? Setting-out information adequate? Turning areas of correct dimensions? Shared Surface transitions dimensioned? Drop kerb vehicle access shown? Cycletrack shown? Cycletrack shown? Cycletrack shown? Traffic calming, appropriate spacing for road hierarchy? Legislation? Signing? Lining? Visibility splays shown? Curt and fill shown? Curtageway and footway widths shown? Resident parking adequate? Parking bays correctly sited and grouped? (outwith visibility splays etc) Courtyard parking abey dimensioned? Parking bays dimensioned? Road type and width OK for number of houses?
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Road type and width OK for number of houses?
Road hierarchy satisfied for house totals?
Driveway gradients OK? (not >10%)
Areas of different carriageway construction shown?
Driveway width, and angle OK for carriageway width?
PU Service access off narrow (3.5 m) sections?
Drainage n/a Yes No
All crossfalls, superelevation and cambers shown? (blockwork to have 2.5% crossfall)
Gullies at correct spacing?
Drainage system and discharge points shown?
Gully tails shown?
Double gullies at low points?
Double gullies with individual tails?
Gullies at TPs and not junction corners?
Gullies at TPs and not junction corners? Gullies just upstream of TP at junctions?

Drainage (continued)	n/a	Yes	No
Gully at point of removal of adverse camber?			
Pipes 150 mm minimum?			
Adjacent areas likely to drain into roads?			
If so, have land drains been included? (NB land drains to connect to SW system via silt traps)			
Drainage of irregular areas adequate?			
Are non-adoptable areas adequately drained? (NB if not, might issue onto public roads)	H		
Pipes and culverts under road hydrological study?			
Pipes and culverts under hydraulic design?			
Gullies off driveways where possible?			
Landscaping OK?			
Long Section	n/a	Yes	No
Vertical alignment details shown?			
Gradients OK?			
Vertical curve lengths correct?	П		
SW drain gradients shown and correct?			
Manhole positions shown?			
Substrata detailed to 1.00 m below formation?			
Chainages shown?			
Proposed and existing levels shown?			
Typical Sections and Details			
Carriageway and Footway Section	n/a	Yes	No
Carriageway construction OK?			$\overline{\Box}$
Footway construction OK?	П		
Footway chippings included and detailed?			
Crossfalls detailed?			
Kerb type specified and correct?			
Kerb upstand shown and correct?			
Kerb log correct?			
Kerb log mortar bed shown and correct?			
Heel kerb correct and with 50 mm upstand?			
Capping layer shown and correct?			
Materials fully specified? (specification clauses appendices)			
Shared Surface and Service Verge Section	n/a	Yes	No
Carriageway construction OK?			
Crossfalls detailed?			
Kerb type specified and correct?			
Kerb upstand shown and correct?			
Kerb log correct?			
Kerb log mortar bed shown and correct?			
Continuous demarcation of service strip shown and detailed?			

Shared Surface and Service Verge Section (continued)	n/a	Yes	No
Materials fully specified? (specification clauses) Blockwork colour shown and OK? Ramp shown and correct? Bollards included and correct?			
Footpath Section	n/a	Yes	No
Width if adoptable? Footpath construction OK? Crossfall detailed? Edging correct and flush? Foundation correct? Materials fully specified? (specification clauses) Drainage included and correct? If so, shown on plan?			
Gully/Silt Trap/Manhole Cover and Frame Detail	n/a	Yes	No
Size and grade of cover and frame shown? 25 mm mortar bed shown?			
Other	n/a	Yes	No
Services cross-section OK? Footway crossing with verge OK? Footway crossing without verge OK? Pedestrian crossing point OK? CDM Safety file required before adoption?			