

AGENDA ITEM NO 3(a)

MINUTE of HYBRID MEETING of the **ANGUS INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 24 April 2024 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor JULIE BELL, Angus Council – Chair
SAM RIDDELL, Non-Executive Board Member, NHS Tayside
MARTIN BLACK Proxy for NHS Tayside
Councillor GEORGE MEECHAN, Angus Council
Councillor LOIS SPEED, Angus Council

Non-Voting Members of Integration Joint Board

JILLIAN GALLOWAY, Chief Officer
ALEXANDER BERRY, Chief Finance Officer
CHRIS BOYLE, Staff Representative, Angus Council
ALISON CLEMENT, Clinical Director
SUSANNAH FLOWER, Nurse Director
CHRISTOPHER SCHOFIELD, Registered Medical Practitioner
ANDREW THOMSON, GP Representative
ANDREW JACK, Service User Representative
KIRSTY LEE, Interim Chief Social Work Officer, Angus Council
DAVID MACKENZIE, Carers Representative
HAYLEY MEARNS, Third Sector Representative
BARBARA TUCKER, Staff Representative, NHS Tayside
NICKY WORRALL, Independent Sector Representative

Advisory Officers

JOHN COOPER, Head of Community Health and Care Services, AHSCP
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
GARY MUNRO Manager Team 2, Legal, Governance & Change, Angus Council

COUNCILLOR Julie Bell, in the Chair.

1. APOLOGIES

An apology for absence was intimated on behalf of Peter Davidson, Non-Executive Board Member.

2. DECLARATIONS OF INTEREST/STATEMENT OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

3. MINUTES INCLUDING ACTION LOG AND CHAIR'S ASSURANCE REPORTS

(a) Previous Meeting

The minute of meeting of the Angus Integration Joint Board of 21 February 2024 was submitted and approved as a correct record.

(b) Action Log

The Action Log of the Angus Joint Board of 21 February 2024 was submitted. Jillian Galloway, Chief Officer provided an overview and brief update in relation to the progress made, thereafter, the Integration Joint Board noted the action log.

4. APPOINTMENTS

With reference to Article 4(b) of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 12/24 by the Chief Officer informing the Board of the appointment

by NHS Tayside on 29 February 2024 of Sam Riddell Non Executive Board Member to replace Peter Drury.

The Integration Joint Board agreed to note the appointment by NHS Tayside of Sam Riddell Non Executive Board Member to replace Peter Drury.

Thereafter, the Chair welcomed Sam to his first meeting of the Angus IJB.

5. CHIEF OFFICERS UPDATE

There was submitted Report No IJB 13/24 by the Chief Officer which provided a brief update to members on a number of items that did not merit a full Report, but the Board may wish to note meantime the updated position.

The Report detailed updates on work underway across Angus Health and Social Care Partnership (AHSCP) and information in relation to a range of policy updates.

The Report covered a number of topics, and it was noted that the IJB and Angus Health and Social Care Partnership (AHSCP) continue to operate within a fast-moving and complex policy environment which reflected high levels of service demand and the ongoing cost of living crisis, which continues to impact on local communities, and the public sector. In addition, Scottish Government policy continued to develop across a range of areas which could impact on future operations.

The Chief Officer highlighted the recent attendance at the realistic medicine conference where Angus Health and Social Care Partnership presented on the prevention and proactive care and early intervention work that was on going within Angus, which had been very well received. Thereafter, Alison Clement, Clinical Director provided the Board with an update.

Following questions from Councillor Meechan, Andrew Jack, Service User Representative and Councillor Speed with regard to visits to services, current staffing levels and meeting requirements within legislation and ensuring places within the community for those with learning disabilities to allow for an earlier discharge, detailed responses were given to members.

The Integration Joint Board noted the contents of the Report.

6. DAY CARE REVIEW ENGAGEMENT PROGRESS UPDATE REPORT

With reference to Article 3 of the minute of meeting of this Board of 23 August 2023, there was submitted Report No IJB 14/24 by the Chief Officer which provided an update to members on the progress with the engagement for the Day Care Review.

The Report indicated that the engagement work undertaken with Day Care Services and citizens of Angus would help inform the development of a Day Opportunities Strategic Framework which would aim to provide a clear set of design principles and actions to support further development of day opportunities in Angus ensuring there was adequate accessible provision for those that need it.

The framework would include case studies and infographic information around service users and carers needs, pathways, charging models and geographical considerations and would include a variety of options for people using both building based services and community options. It would also focus on the wider approach to promoting independence, rather than solely looking at a one-size fits all approach and would mean reviewing the service users' journey more holistically and not solely focusing on one set of services or contracts.

Table 1 of the Report provided the number of commissioned sessions per week for 2023/2024 and the number of commissioned sessions used per week.

Eunice McLennan introduced the Report and advised that there had been a very successful period of engagement with over 600 people responding and they had gathered some very rich information which would help inform the development of a Day Opportunity Strategic Framework and a Day Opportunities Commissioning Framework. She advised that they now had a clearer understanding of why people use day care centres and the benefits for the service

users and carers. She also asked them to support the use of change of language from Day Care to Day opportunities which would cover a variety of services.

Haley Mearns asked a question regarding the proposed tendering process and Eunice responded and advised of the timeline.

Councillor Speed asked a number of questions and Eunice McLennan and Lindsey Foreman, Service Leader (Accommodation and Home Care) responded.

Further questions were asked, on levels of personal care, change of language and the move away from registered services after which Eunice responded to members advising that quality of care was very much at the heart of the review.

Thereafter, having heard from the Chair in terms of the proposed additional wording to recommendation (iv) of the Report, the Integration Joint Board agreed: -

- (i) to acknowledge and support the work undertaken in the engagement process;
- (ii) having scrutinised, to note the data gathered during the engagement process;
- (iii) to support change of language from Day Care to Day Opportunities;
- (iv) to acknowledge and support further engagement work as the Day Opportunities Strategic Framework develops with further updates provided to the Board in June and August 2024; and
- (v) that the Day Opportunities Strategic Framework come back to the Board in October 2024 for approval.

7. FINANCE REPORT – 2023/24

With reference to Article 6 of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 15/24 by the Chief Finance Officer providing an update on the financial position of the IJB including financial projections for 2023/24, and an update on reserves, financial risks, and governance.

Appendix 1 to the Report detailed the projected financial position for 2023/24. The overall projected financial position for Angus IJB for the year to March 2024 was an underspend of c£3.811m. This contrasted with forecast overspends set out in the IJB's Strategic Financial Plan for 2023/24 which suggested an overspend of £3.327m, albeit it was expected the level of in-year underspend would offset the overspend, as demonstrated within the Report.

Appendices 2 and 3 of the Report set out an IJB reserves update and governance issues which remain unresolved.

The Chief Finance Officer provided an overview of some of the key areas of the Report highlighting some areas where progress had been made including Out Of Hours services, Continence Services and Angus 2C GMS Practices.

The Integration Joint Board agreed: -

- (i) to accept the overall projected financial position of Angus IJB for 2023/2024;
- (ii) to accept and note the update on Reserves as outlined in Appendix 2 of the Report; and
- (iii) having scrutinised, to note the issues documented regarding Financial Governance as outlined in Appendix 3 of the Report.

8. ANGUS IJB STRATEGIC FINANCIAL PLAN 2024/25 – 2026/27

With reference to Article 7 of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 16/24 by the Chief Finance Officer providing an update to members regarding the further development of the Angus IJB Strategic Financial Plan for the period 2024/25 to 2026/27 and to seek approval for the contents of the plan.

The Report set out an updated three-year Strategic Financial Plan (SFP) for the IJB. The plan was intended to be consistent with, and a financial representation of, the IJB's Strategic Commissioning Plan (SCP). This update was required as the version shared at the IJB in February 2024 did not describe a balanced long-term financial plan. The update acknowledged that the financial plan remained unbalanced over a 3-year period, and that a number of financial risks remained, and that these factors were significant enough that the IJB would require to continue to take remedial action.

The Report outlined a series of positions and/or assumptions regarding funding uplifts, inflationary, demographic, and legal/contractual pressures, and a series of planned interventions.

Appendix 1 attached to the Report demonstrated the IJB's overall updated SFP and a commentary on the overall position was included in the Financial Implications section of the Report.

The Chief Finance Officer provided a brief overview of the report and responded to questions from members. The Chief Officer also addressed members and answered questions regarding the level of engagement that would be required going forward.

The Integration Joint Board agreed: -

- (i) to note the updated version of the Strategic Financial Plan for 2024/25 to 2026/27;
- (ii) to approve the adoption of the 2024/25 position as an interim financial planning framework; and
- (iii) that the Executive Management Team bring forward proposals to the IJB meeting on 28 August 2024 to address c£3.0m of the recurring financial planning shortfall in line with the need to deliver a balanced long-term financial plan.

9. PRIMARY CARE UPDATE

With reference to Article 10 of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 17/24 by the Chief Officer providing members with an update on Primary Care including the progress made with the implementation of the Angus Primary Care Improvement Plan during 2023/24, progress made to date supporting the Angus General Practice Premises Strategy 2023-2026 and the work taking place to support Angus GP sustainability.

Lisa Prudom, Service Manager, Primary Care provided the Board with a detailed update on the work being done within Primary Care and the updated position of the Angus Primary Care Improvement Plan highlighting the Vaccination Transformation Programme, Pharmacotherapy, Community Care and Treatment Services, Urgent Care, Community Links Workers and Additional Professional Roles. She also provided an update regarding the Angus GP Premises Strategy and Angus GP Practice Sustainability Survey.

Alison Clement, Clinical Director and Andrew Thomson, GP Representative both addressed the Board and stressed the importance of working collaboratively to help avoid duplication.

Following discussion and having heard from the Chair in terms of the proposed additional wording to recommendation (iv) of the Report, the Integration Joint Board agreed:-

- (i) to acknowledge the progress made to date on the Primary Care Improvement Plan;
- (ii) to acknowledge the position in relation to the Primary Care Improvement Fund;

- (iii) to acknowledge the progress made to date with the Angus GP Practice Premises Strategy; and
- (iv) to acknowledge that progress would be monitored through the Angus Primary Care Strategic Oversight Group with a further update coming to the Board in October 2024.

10. CARE, CLINICAL AND PROFESSIONAL GOVERNANCE ASSURANCE REPORT

With reference to Article 6 of the minute of meeting of this Board of 25 October 2023, there was a submitted Report No IJB 18/24 by the Chief Officer providing the Board with an assurance on the clinical and care governance activities and arrangements across Angus Health and Social Care Partnership (AHSCP) as outlined in the Getting It Right For Everyone (GIRFE) Framework and in accordance with the AHSCP integration scheme. It was noted that Clinical Governance was a statutory requirement to report on, at Board level, from Scottish Government as per NHS MEL (1998) 75.

Alison Clement, Clinical Director provided the Board with a detailed update which covered risk, resilience and indicators and how this risk was managed while ensuring quality care was provided.

The Integration Joint Board agreed: -

- (i) having scrutinised, to note the contents of the Report;
- (ii) to endorse a reasonable level of assurance regards clinical and care governance within AHSCP; and
- (iii) to acknowledge that further reports would be presented as per the workplan.

At this stage, the meeting was adjourned for a short comfort break. The meeting resumed at 4.10pm.

11. LOCAL PERFORMANCE INDICATORS

With reference to Article 14 of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 19/24 by the Chief Finance Officer presenting the updated draft Integration Joint Board's (IJB) local performance indicators to support the delivery of the Strategic Commissioning Plan (SCP) 2023 – 2026.

The Chief Finance Officer provided a brief update and advised that the IJB continued to review its local performance framework to ensure all measures reflect strategic and service requirements, and to ensure performance indicators were comprehensive, proportionate, and straightforward to interpret. The updated local indicators by priority were detailed in the Report.

Sally Wilson, Service Manager, Integration then responded to questions from Martin Black and Councillor Speed and the Chief Finance Officer also clarified a number of points.

The Integration Joint Board agreed to: -

- (i) note the contents of the Report; and
- (ii) approve that the updated local performance indicators be included in IJB performance Reports going forward.

12. ANNUAL WORKPLAN 2024 - 2025

With reference to Article 10 of the minute of meeting of this Board of 26 April 2023, there was submitted Report No IJB 19/24 by the Chief Officer setting out the Annual Work Plan/Report Schedule and Development Session timetable for Angus Integration Joint Board for 2024/2025.

Appendices 1 and 2 to the Report detailed the proposed annual workplan/reporting schedule and development session schedule for the IJB.

The Integration Joint Board agreed: -

- (i) to approve the workplan/reporting scheduled for 2024/2025;
- (ii) to approve the development session timetable for 2024/2025; and
- (iii) to acknowledge that other papers or topics may be added to the reporting schedule/development session plan as the need arises.

13. DATE OF NEXT MEETING

The IJB noted that the next hybrid meeting of the Angus Integration Joint Board would be held in the Town and County Hall, Forfar on Wednesday 26 June 2024 at 2.00pm.