

DRAFT - ACTION NOTE



Date Approved:		Agenda Item:
Approved by:		3c

AHSCP Strategic Planning Group

Date of Meeting:	Wednesday 5 June 2024
Venue:	MS Teams

Present

Name	Representing
Gill Bain	Advisor - Angus Carers Center, CEO
Rachel Bennison	Programme Manager, I&D, AHSCP
Sandy Berry (Chair)	Advisor - Chief Finance Officer, AHSCP
Dr Alison Clement	Advisor - Associate Medical Director, AHSCP
John Cooper (Part of Meeting)	(f) & (j) Social Care Professionals, Non-commercial Providers of Social Care (Head of Community Health and Care Services, AHSCP)
Fiona Davidson	Advisor – Service Leader – Improvement and Development, AHSCP
Terry Irvine	Advisor – Service Lead, AHSCP
Andrew Jack	(b) & (g) Users of Health and Social Care
Wendi Lees	Advisor - South West Locality Improvement Group Chair
Michelle Logan-Rena	Advisor – Pharmacy (AHSCP Pharmacy Lead (For DOP NHS Tayside)
David Mackenzie	(c) & (h) Carers of users of Health and Social Care
Eunice McLennan	Advisor - Head of Community Health and Care Services, AHSCP
Hayley Mearns	(l) Third Sector Bodies Carrying Out Activities Related to Health Care or Social Care (Chief Executive VAA)
Brian Reynolds	(e) Non-commercial Providers of Health Care (proxy for Barry Jenkins)
Caroline Spink	(For Catherine Johnson) Team Leader (Community Housing) Vibrant Communities & Sus Growth – Housing, Angus Council
Nicky Worrall	(i) Commercial Providers of Social Care (Scottish Care)
Sally Wilson	Localities Representative / Advisor – Service Manager – Integration, AHSCP

Apologies

Name	Representing
Stuart Anderson	Advisor - South West Locality Improvement Group Chair

Wendy Calder	Advisor - North East Locality Improvement Group Chair
Gordon Cargill	Advisor & Strategic Commissioning Liaison – (Service Leader Governance & Change, Angus Council)
Karen Fletcher	Advisor - Lead Nurse, AHSCP
Suzie Flower	(a) Health Professionals (Nurse Director, Community & HSCPs, NHS Tayside)
Jill Galloway	Advisor – Strategic Planning Lead (Chief Officer, AHSCP)
Lynne Houston	Advisor - North West Locality Improvement Group Chair
Dr Scott Jamieson	Associate Clinical Director, AHSCP
Barry Jenkins	(e) Non-commercial Providers of Health Care (Deputy Chief Executive, NHS Tayside)
Catherine Johnson	Manager Housing Strategy Team, Angus Council
David McFarlane	Advisor - HR Business Lead, NHS Tayside
Vacant	(d) Commercial Providers of Health Care
Vacant	Advisor - South East Locality Improvement Group Chair

In Attendance

Name	Role
Morgan Low (For Item 10)	Strategy and Improvement Manager
Jakki Roger	PA to CO, AHSCP (SPG Coordinator)

Agenda Item No	Decision / Action	Lead	Deadline
1.	APOLOGIES		
	Apologies noted as above. SB Introduced Gill Bain as the new CEO of Angus Carers Center who joins as an Advisor to SPG.		
2.	DECLARATIONS OF INTEREST AND STATEMENTS OF TRANSPARENCY		
	Nil		
3.	ACTION NOTE OF MEETING HELD ON 6 DECEMBER 2023 & 31 JANUARY 2024 – (6 APRIL 24 meeting cancelled)		
	The notes of the meetings on 6 December 2023 & 31 January 2024 were approved as an accurate record with the amendment to membership below. Barry Jenkins is the representative for (e) Non-commercial Providers of Health Care (Deputy Chief Executive, NHS Tayside)		
4.	ACTION NOTE UPDATE		
	Action Note Update was noted with updates provided below.		
	2024.01.31/10 SUICIDE PREVENTION - confirmed this is funded from		

	Strategic Planning Reserve. COMPLETE		
	2024.01.31/12 STRATEGIC PLANNING RESERVE – Both actions to be picked up by SDG. IN PROGRESS		
	2023.12.06/6 PENTANA SYSTEM DEMONSTRATION - Following access issues for Partnership staff to Pentana, this work has paused while discussions happened took place with Angus Council IT. RB hoped to be able to pull together a demonstration for SPG on 11 09 24. SW acknowledged RB's tenacity and perseverance in progressing. HM confirmed Pentana access issues had been raised at Community Planning Partnership. New Deadline updated.		
	2023.12.06/8 PREVENTION AND PROACTIVE CARE INTERIM REPORT – thanks offered - COMPLETE		
	2023.02.01/4 NEW STRATEGIC COMMISSIONING PLAN (SCP) - b) SCP Annual Delivery Workplan – SW / RB / AC to discuss outwith meeting, SDP KPIs being discussed at CPG and update at next meeting. New deadline updated.		
	2022.07.22/9 - PREVENTION AND EARLY INTERVENTION – UPDATE - JaR uploaded to MS Teams channel. COMPLETE		
5.	FEEDBACK STORY		
	SW shared a Care Opinion Story about the Angus Homelessness Prevention Service (link below) www.careopinion.org.uk JC welcomed the positive story and would feedback to the team. 324 stories had been received on Care Opinion.		
6.	STRATEGIC FINANCIAL PLAN		
	SB recapped that in April 2024 a draft Strategic Financial Plan (SFP) was shared with Angus IJB. It was noted that the SFP will have a c£9m gap by 2026/27. The partner organisations are also experiencing financial issues. Angus IJB asked for opportunities and proposals that describe how £3m of the gap can be closed out over the next 3 years, to be reported to August 2024 IJB Meeting. Following discussion with various management fora and Angus HSCP Executive Management Team a brief list of potential opportunities was shared with SPG and is set out in Appendix 1. It was highlighted, by both the Carer and Service User Representatives, that earlier awareness / involvement in planned engagement was important and this was requested. SW to ensure this happens. It was noted that various clinicians / professional leads had been involved in and contributed to discussions at various fora. AC highlighted that clinical engagement via CPG on proposed work, should be part of the decision-making process. AC / SB to look at how share with CPG. SPG agreed the recommendation.	SW AC / SB	ongoing Jun 24

7.	STRATEGIC PLANNING RESERVE		
	<p>SB recapped that a Strategic Planning Reserve (SPR) had been held by the Partnership over the last few years to facilitate delivery of the Strategic Commissioning Plan. Progress is included in the report.</p> <p>Updates will be provided via the Strategic Delivery Group.</p> <p>Given the overall financial environment that we're operating in the last recommendation to be removed.</p> <p>SPG approved the recommendations.</p>		
8.	STRATEGIC COMMISSIONING PLAN PRIORITIES		
	<p>Suggested changes proposed in the report are:</p> <p>Priority 3 is renamed to Mental Health, Learning Disability (LD) and Substance Use Recovery.</p> <p>Learning Disability will move from Priority 2 to Priority 3 and an action to review and refresh the Angus Autism Strategy will be added to Priority 3.</p> <p>Priority 4, Equity of Access and Public Protection is removed as Equity of Access and Public Protection are integral to all the partnership does and therefore did not sit as a priority alone.</p> <p>This should also minimize duplication of reporting and streamline actions to maintain focus. It was acknowledged that it is not ideal to change priorities once a plan is published but there is also a duty to review the plan annually and update as appropriate.</p> <p>It was highlighted that historically there were Adult Protection, Child Protection and Violence Against Women and Girls Committees; they will now sit together within Angus Protecting People Strategic Committees (APPSC) reporting to Chief Officer's Group COG. Ewan West is the Chair; consideration can be given to the APPSC Delivery Plan coming to an SPG meeting in future.</p> <p>It was recognized that the move to Priority 3 for LD gives recognition to an important area of business and allows LD to be seen as an equal partner.</p> <p>SPG endorsed the recommendations.</p>		
9.	SCP STRATEGIC DELIVERY PLAN (SDP)– update		
	<p>SW shared on screen a draft of the Strategic Delivery Plan SDP which is under development, showing the layout of a plan on a page for each Priority.</p> <p>BR commented that NHS Tayside is at a similar point in development.</p> <p>BR suggested that as well as having a suite of KPIs, developing a smaller basket of indicators to give an overall feel of how things are going would be more manageable. RB confirmed there is joint working with BR and both benefiting from learning.</p> <p>Finalised version of SDP with KPIs to come back to SPG, having had</p>		

	<p>input for CPG.</p> <p><i>JC left the meeting.</i></p> <p>SB confirmed a regular Strategic Planning Update will be going to IJB, covering each priority on rotation.</p> <p>SW summarised the June 2024 report, which is the first to focus on a Priority, being Priority 3 Mental Health, Learning Disabilities and Substance Use Recovery. It is a lengthy report which showcases all the great work going on including the Living Life Well Plan, Community Wellbeing Centre Medication Assisted treatment (MAT) Standards. It also describes the challenges in relation to delivering the priorities in the SCP.</p> <p>The next update going to the IJB will be in relation to Prevention and Proactive Care.</p> <p>Following the National Realistic Medicine Conference it has been confirmed that the Chief Medical Officer will be visiting Angus to see the work being carried out for this priority and multi disciplinary team working.</p>		
9.	IJB ANNUAL PERFORMANCE REPORT		
	<p>SW provided a verbal update as the report is being finalised for going to the IJB meeting in June 2024.</p> <p>Angus has 11 indicators that are better than the Scottish average, 5 indicators broadly in line (within 5% of the Scottish average) and 2 below the Scottish average.</p> <p>Of the two indicators that are not within 5% of the Scottish average the following comments were noted:</p> <ul style="list-style-type: none"> • The percentage of people with positive experience of care at their GP practise – to be mindful that from the amount of people who responded, it is a very small percentage of people living in Angus. • Re-admission to hospital within 28 days - the challenges with that measure are that as people become frailer, they do get re-admitted to hospital and are counted as a readmission to the hospital, even if it's a readmission for something different to their original reason for admission. There has been some exploration into this already and we continue to look at readmissions. <p>AC agreed these areas of lower performance reflected local strategic risks. Once the report is published with IJB Reports, JaR to circulate to SPG.</p>	JaR	19.06.24
10.	MARKET FACILITATION PLAN - Update		
	<p>ML summarised the report, noting a last-minute addition of a third recommendation.</p> <p>The current Market Facilitation Statement was drafted during the development of the current Strategic Commissioning Plan (SCP).</p> <p>The Third-Party Provider Group recently reviewed the Statement with a view to developing an associated action plan to be taken forward for the period of the SCP. In doing this, it became evident some of the proposals and statements within the Market Facilitation Statement</p>		

	<p>no longer reflected the Angus position and associated actions would not be progressed in the current planning environment.</p> <p>The update SBAR is asking for approval to draft an updated Market Facilitation Statement, consistent with the SCP and Strategic Delivery Plan, by the end of October 2024. After comparison with other IJBs, the format will also be reviewed to make it shorter, to the point and clearer with specific actions and timescales for completion.</p> <p>Noting the current Market Facilitation Statement was written as an update of a previous version, the review and revamp was welcomed. Consideration to be given to a general introduction then a section for each service with information relevant to their specific service.</p> <p>Legal advice to be taken on what needs to be provided.</p> <p>Second recommendation to be reworded to “either service specific sections or specific Market Facilitation Statements if required.”</p> <p>This review will include liaison with the IJBs Independent Sector representative (Nicky Worrall).</p> <p>SPG approved the recommendations.</p>	<p>ML</p> <p>ML</p> <p>ML</p>	<p>Jun 24</p> <p>Jun 24</p> <p>Jun 24</p>
11.	COMMUNICATIONS AND ENGAGEMENT - Update		
	<p>SW provided a verbal update, noting that some work is paused due to the pending General Election.</p> <p>Following the election, we plan to engage with the public to support a refresh of the Angus Palliative and End of Life Care Plan.</p> <p>Unpaid carers who use moving and handling equipment have contributed to the development of the draft 'People Manual Handling, Position Statement'. The document now with the Carer Influencer Group for comment.</p> <p>We are exploring the use of the Engage platform hosted on Angus Council website, when engaging with people in Angus.</p> <p>SW highlighted some of the communication materials that had been prepared to support recent national awareness weeks. For example some short films to support volunteering week and podcasts to support mental health awareness week and Alzheimer's Scotland Dementia Awareness week. A podcast will also be produced to coincide with Carers week. One of the original podcasts focused on Nature Prescribing has had over 2000 listens.</p> <p>All podcasts are available on the AHSCP website www.angushscp.org</p> <p>SPG Noted the Update.</p>		
12.	SPOTLIGHT		
	<ul style="list-style-type: none"> Mental Health and Wellbeing & Substance use recovery <p>No report submitted for this item but it was noted a report on this issue is being submitted to the IJB in June.</p>		
13.	ANY OTHER COMPETENT BUSINESS		

	<ul style="list-style-type: none"> The note of the Performance Steering Group should be coming to SPG, to be added to future agenda. 	JaR	31.07.24
	<ul style="list-style-type: none"> Reflections on the Meeting – <ul style="list-style-type: none"> GB thanked SPG for welcoming her and would bring herself up to speed by the next meeting. DM highlighted that the earlier engagement would be appreciated as it is good to hear what is coming and good to hear the Carers Influencer Group are on board. <p><i>JC rejoined the meeting.</i></p>		
14.	EXCLUSION OF PUBLIC AND PRESS		
	Main business was concluded, and the Chair moved on to the Exempt / Confidential section of the Agenda.		

Future Meeting Date

Reports due Monday 09:00	Date of meeting Wednesday	Time of SPG Meeting
22 July 2024	31 July 2024	14:15 – 16:15