

AGENDA ITEM NO 3(a)

MINUTE of HYBRID MEETING of the **ANGUS INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 26 June 2024 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor JULIE BELL, Angus Council – Chair
PETER DAVIDSON – Non-Executive Board Member, NHS Tayside - Vice Chair
SAM RIDDELL, Non-Executive Board Member, NHS Tayside
Councillor LOIS SPEED, Angus Council

Non-Voting Members of Integration Joint Board

JILLIAN GALLOWAY, Chief Officer
ALEXANDER BERRY, Chief Finance Officer
CHRIS BOYLE, Staff Representative, Angus Council
ALISON CLEMENT, Clinical Director
KAREN FLETCHER (Proxy for Suzie Flower, Nurse Director)
CHRISTOPHER SCHOFIELD, Registered Medical Practitioner
ANDREW THOMSON, GP Representative
ANDREW JACK, Service User Representative
KIRSTY LEE, Interim Chief Social Work Officer, Angus Council
DAVID MACKENZIE, Carers Representative
HAYLEY MEARNS, Third Sector Representative
BARBARA TUCKER, Staff Representative, NHS Tayside
NICKY WORRALL, Independent Sector Representative

Advisory Officers

JOHN COOPER, Head of Community Health and Care Services, AHSCP
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
DAVID COULSON, Director of Pharmacy, NHS Tayside
Dr SIMON HILTON, Associate Director of Public Health, NHS Tayside
FIONA KELLY, Legal, Governance & Change, Angus Council

COUNCILLOR Julie Bell, in the Chair.

Prior to the commencement of the business, the Chair reminded members that it was currently the pre-election period in light of the forthcoming UK Parliamentary General Election on 4 July 2024 and that members were to be mindful of the legal requirements in their discussion and debate today.

1. APOLOGIES

Apologies for absence were intimated on behalf of Councillor Meechan and Suzie Flower, Nurse Director.

2. DECLARATIONS OF INTEREST/STATEMENT OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

3. MINUTES INCLUDING ACTION LOG AND CHAIR'S ASSURANCE REPORTS

(a) Previous Meeting

The minute of meeting of the Angus Integration Joint Board of 24 April 2024 was submitted and approved as a correct record.

(b) Action Log

The Action Log of the Angus Integration Joint Board of 24 April 2024 was submitted. Jillian Galloway, Chief Officer provided an overview and brief update in relation to the progress made, thereafter, the Integration Joint Board noted the action log.

(c) Chair's Assurance Report - Strategic Planning Group (SPG) – 5 June 2024

There was submitted the Chair's Assurance Report together with the minute from the Angus Strategic Planning Group (SPG) of 5 June 2024. Jillian Galloway, Chief Officer introduced the Report, thereafter the Integration Joint Board noted the contents of the Report.

(d) Chair's Assurance Report - Clinical, Care & Professional Governance – 27 May 2024

There was submitted the Chair's Assurance Report in relation to Clinical, Care & Professional Governance which provided high level assurance on the activities and arrangements across Angus Health and Social Care Partnership (AHSCP) as outlined in the Getting It Right for Everyone (GIRFE) Framework in accordance with the AHSCP integration scheme.

Alison Clement, Associate Medical Director introduced the Report highlighting the main risks, thereafter following clarification with regards to low level services, the Integration Joint Board noted the contents of the Report and the CCPG Annual Workplan 2024/25 appended to the Report.

(e) Chair's Assurance Report – IJB Audit Committee – 24 April 2024

There was submitted the Chair's Assurance Report from the Chair of Angus IJB Audit Committee. Andrew Jack, Chair introduced the Report highlighting progress made.

Alexander Berry, Chief Finance Officer provided members with an update, thereafter the IJB noted the contents of the Report and the minute of meeting the IJB Audit Committee of 24 April 2024.

4. CHIEF OFFICERS UPDATE

With reference to Article 5 of the minute of meeting of this Board of 24 April 2024, there was submitted Report No IJB 28/24 by the Chief Officer which provided a brief update to members on a number of items that did not merit a full Report, but the Board may wish to note meantime the updated position. The Report detailed updates on work underway across Angus Health and Social Care Partnership (AHSCP) and information in relation to a range of policy updates.

The Chief Officer highlighted items within the Report to members with regards to the detailed progress updates on safe staffing and Day Opportunities update.

The Chief Officer updated members with the current position with regards to delayed discharges, confirming there were currently 15 delays across Angus, which demonstrated the hard work and progress going into supporting these transitions of care.

The Report highlighted work on the NHS Tayside delivery and Strategy Plan and a session recently held with regards to the NHS Reform. The session had focused on prevention and provided a fruitful discussion with a view of linking in with IJB and community planning partnership colleagues. The Report also highlighted a number of events which had recently taken place and had been very successful.

It was agreed that reference to carers respite would be considered as part of Priority one for the Day Opportunities work.

Following some questions, the Integration Joint Board noted the contents of the Report.

5. FINANCE REPORT

With reference to Article 7 of the minute of meeting of this Board of 24 April 2024, there was submitted Report No IJB 29/24 by the Chief Finance Officer providing an update on the financial position of the Angus at the end of the financial year 2023/24. It also provided an update on reserves, financial risks, and governance.

Appendix 1 to the Report detailed an under spend of c£4.098m for 2023/2024. This was a slight change from the underspend previously reported to the IJB meeting in April 2024, as described within the Report. This contrasted with the forecast overspends set out in the IJB's Strategic Financial Plan for 2023/24 (report 57/23) which suggested an approximately breakeven outturn for 2023/24. The main differences to the plan were consistent to those described in previous IJB Finance Reports.

The Chief Finance Officer provided an overview of some of the key areas of the Report.

Appendix 2 of the Report set out the IJB's Reserves position, which would gradually come down through all IJB's across Scotland and it was noted that, while the IJB's management reporting described a year end underspend of £4.098m, the IJBs financial accounts would reflect an overspend of £0.069m. This difference reflected the flow of funds in and out of the IJB's reserves, and other issues.

Appendix 3 of the Report set out the financial governance issues and Appendix 4 of the Report detailed the six recommendations for improved future working arrangement practices for the IJB.

Following questions from Peter Davidson, Chris Boyle and Councillor Speed with regards to recruitment challenges, officers provided detailed responses and the Chief Officer advised that an update would be provided to the Angus IJB meeting in August 2024 in the Chief Officer update with view to detailed update being included in Workforce Report which would be brought to the IJB meeting in October.

The Integration Joint Board agreed: -

- (i) having scrutinised, to note the overall financial position of Angus IJB for 2023/24;
- (ii) to note the update on Reserves as outlined in Appendix 2 of the Report;
- (iii) to note and accept the issues documented regarding Financial Governance as detailed in Appendix 3 to the Report; and
- (iv) to accept and note the proposals for improved IJB committee structures and ways of working as detailed in Appendix 4 to the Report.

6. STRATEGIC PLANNING UPDATE

With reference to Article 8 of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 30/24 by the Chief Finance Officer which provided a proposal to revise the Strategic Priorities within the Strategic Commissioning Plan and provided a progress update on Priority 3 of the Angus Strategic Commissioning Plan (SCP) 2023 – 2026. The Report also included an update relating to community mental health services, learning disability services and substance use recovery.

The Chief Finance Officer provided an overview, drawing members attention to section 5 of the Report which provided a detailed outcome of the revision of the Strategic Priorities.

Following much discussion, the Integration Joint Board agreed: -

- (i) having scrutinised, to note the contents of the Report;
- (ii) to approve the proposed revision of the Strategic Priorities;
- (iii) to endorse a reasonable level of assurance regarding progress related to community mental health services, learning disability services and substance use recovery; and
- (iv) to acknowledge that further Reports would be presented as per the workplan.

7. ANGUS ADULT PROTECTION COMMITTEE UPDATE

With reference to Article 7 of the minute of meeting of this Board of 24 April 2024, there was submitted Report No IJB 31/24 by the Chief Officer which sought to provide the IJB assurance on the work of the Adult Protection Committee in Angus in contributing to keeping vulnerable adults safe and the future plans of the Committee for 2024.

John Cooper, Head of Community Health and Care Services introduced the Report and it was noted that following extensive consultation with partners, committee members and COG, a decision had been made to disband the three committees (Angus Adult Protection Committee, Angus Child Protection Committee and Angus Violence Against Women Partnership) and stand up a new committee which would undertake the legal requirements of the former three. The new structure commenced on 1 April 2024 under the name of Protecting People Angus Strategic Committee (PPASC).

It was noted that the first meeting took place on 30 April 2024 with members representing all three agendas present. A terms of reference had been agreed which set out the Committee's duties, in particular in respect of the requirements under 'The Adult Support and Protection (Scotland) Act 1997'.

Drafting of a Strategic Plan was underway and the work from this would be supported by five Delivery Groups. These were: Practice and Policy, Workforce Learning and Development, Self Evaluation and Continuous Improvement, Preventions and Data. Chairs had been appointed for these groups, with terms of reference and wider membership lists currently under development.

The new structure would allow for individuals to be considered within the wider 'whole family' context by one strategic multi-agency committee. This should allow for smoother transitions work and also would make efficiencies in terms of workforce members attending committee and delivery group meetings. The model allowed for greater connections to be made across the multi-agency workforce with those from different specialisms now having a place where their work comes together to keep families in Angus safe.

Following questions and comments, the Integration Joint Board agreed: -

- (i) to note the contents of the Report; and
- (ii) to take cognisance that this would be the last Adult Protection Committee update report and that any future updates would come from the Protecting People Angus Strategic Committee as outlined in the Report.

8. ANNUAL PERFORMANCE REPORT

With reference to Article 14 of the minute of meeting of this Board of 21 February 2024, there was submitted Report No IJB 32/24 by the Chief Officer providing the Board with an update on the progress made in delivering the Angus Strategic Commissioning Plan 2023 - 2026 and the effect of the activity on performance during 2023/24 as detailed in Appendix 1 to the Report. The Report built on previous performance reports presented to the IJB and demonstrated the impact of some of the improvements being made across Angus Health and Social Care Partnership (AHSCP) and how progress was being made towards delivering the vision, strategic shifts and planned improved outcomes for the people of Angus.

The Chief Finance Officer introduced the Report and advised that the aim of the IJB's Strategic Commissioning Plan 2023-26 was focussed on improving health and wellbeing outcomes and was driven by the core values of being caring, compassionate, person-centred, honest and respectful. The Plan set out the role of Angus Health and Social Care Partnership (AHSCP) and delivery partners in meeting the health and social care needs of our communities, through joined-up support with people, families and carers at the centre.

The Report advised that nationally, health and social care performance was measured using both qualitative and quantitative indicators. The National Indicators (1 – 9) were measured via the two-yearly Health and Care Experience (HACE) Survey. Although this was helpful it did not

provide information frequently enough for reporting purposes.

The latest HACE Survey (Jan 2024) had a total of 7,204 forms issued to Angus residents with 2,002 responses (28%) received back and of these responses, a number of questions received a response rate of 150 people (7.5%).

Much discussion took place regarding the difficulties being encountered regarding access to GP appointments and it was noted that the survey would be used to inform on what could be improved with primary care. Members also agreed that there was a lot to be celebrated and improvements had been made following on from the impact of covid.

The Chair reminded members that once complete, the Annual Performance Report for 2023/24 would be sent to all members by email.

The Integration Joint Board agreed: -

- (i) having scrutinised, to note the current performance within Angus HSCP for 2023/2024;
- (ii) to request that the Chief Officer continues to provide a performance dashboard to the IJB twice yearly; and
- (iii) to acknowledge that work to progress further improvement where the targets had not been achieved was captured within existing improvement/action plan.

9. UPDATED ANNUAL WORKPLAN 2024 - 2025

With reference to Article 12 of the minute of meeting of this Board of 24 April 2024, there was submitted Report No IJB 33/24 by the Chief Officer setting out the Annual Work Plan/Report Schedule and Development Session timetable for Angus Integration Joint Board for 2024/2025.

Appendix 1 to the Report set out the updated annual workplan/reporting schedule.

The Integration Joint Board agreed: -

- (i) to approve the workplan/reporting scheduled for 2024/2025;
- (ii) to approve the development session timetable for 2024/2025; and
- (iii) to acknowledge that other papers or topics may be added to the reporting schedule/development session plan as the need arises.

10. DATE OF NEXT MEETING

The IJB noted that the next hybrid meeting of the Angus Integration Joint Board would be held in the Town and County Hall, Forfar on Wednesday 28 August 2024 at 2.00pm.