

ARBROATH TOWN BOARD MEETING – 9 SEPTEMBER 2024 AT 7.00PM

Hospitalfield House, Arbroath

Present: Peter Stirling (PS), Nevada Mitchell (NM), Brian Masson (BM), John Steel (JS), Lucy Byatt (LB), Alex Smith (AS), Barry Sellars (BS), Jack Cruickshank (JC), Lois Speed (LS), Ross Fitzgerald (RF), Susan Spink (SS), Jill Paterson (JP) (Angus Council).

Apologies: Victor West (VW), Brian Cargill (BC), Fiona Doran (FD), Stephen Gethins (SG), Simon Hewitt (SH), Ines Triebel (IT) (Angus Council).

Agenda Item	Action/Decision	Action By	Progress
1	Apologies of absence Victor West (VW), Brian Cargill (BC), Fiona Doran (FD), Stephen Gethins (SG), Simon Hewitt (SH), Ines Triebel (IT) (Angus Council).		
2	Introduction of guest, non-board members PS introduced Susan Spink - Arbroath FC Community Trust Trustee as Board Secretariat.		
3	Confirm & agree minutes from 12th August 2024 Group confirmed & agreed.		
4	Confirm & agree Terms of Reference Group confirmed & agreed.		
5	Confirm & agree Code of Conduct Policy Group confirmed & agreed. Jill mentioned to the group that Ines & herself are observers only.		
6	Confirm & agree to Conflicts of Interest Policy Group confirmed & agreed		
7	Complete Register of Conflicts of Interest. Some of the group still to complete their declarations	SS	Email those who have not completed their declarations
8	Two remaining bio's & photos given to Katie Webster These were completed ahead of the meeting.		

9	<p>Arbroath Boundary Map - update on availability</p> <p>JP – All funding is frozen until the autumn budget in October. Safe to work on Arbroath's recognised boundary .</p>		
10	<p>Arrangements for consultation event on 12th September</p> <p>First community consultation at the Webster Theatre, 7pm KW sent out invitations to around 100 local groups / organisations for the event. Currently estimated at 60 people (70 max capacity). LS asked if invitation only, KW confirmed that all groups / organisations would be welcome.</p> <p>PS went over a slide with the group on the running order of presentations for the consultation. He also read out the boards 3 main investment categories which will be presented at the meeting. All agreed they supported these.</p> <p>LS mentioned that it would be best if the Community Centre was not named in the initial consultation so not to make it the main focus of all attending the consultations.</p> <p>PS Details of Focus groups to be held back from initial consultations and probably initiated when there is more clarity on funding.</p>		
11	<p>Arrangements for other forthcoming consultation events</p> <p>Second consultation which will be open to the public – 19th September – 7pm – Webster Theatre – tea/coffee available for public. Gather suggestions/views from the public.</p> <p>Third consultation, which will be second follow up public meeting – 3rd October – 7pm – Webster Theatre – tea/coffee available for public. This event will provide details of the 10yr vision for Arbroath and the first 3yr investment plan. These can be further influenced by the public at this event and shortly after.</p> <p>The board can submit draft reports to Angus Council for their committee meeting on the 7th October.</p> <p>The finalised documents need to be lodged with Angus council by around the 21st to 25th October to allow them to submit to the government before the November 1st deadline.</p> <p>KW – surveys out – Online. Posters – Supermarkets, Library, Sports Centres, Radio North Angus.</p> <p>JP – IT to advertise on Angus Council Socials – Public meetings.</p> <p>JP – The boards submission pack will be subject to community sign off – full Angus Council meeting 7th November, draft reports in by 14th October. Angus Council can submit the boards finalised 10yr vision and 3 yr investment plan to the government before November 1st but it will note that Angus Council will meet 7th November to formally approve it.</p>		<p>Online Surveys – KW Posters distributed – NM / LS</p>
12	<p>KW Communications update & website update</p> <p>The website will go live on 12th September along with all social sites under the name 'Our Arbroath'. 'Our Arbroath' group was handed over to KW with 3.3k members after contacting the group admin Julie Harper who is now resident in Dallas and was happy to hand over the reigns to KW and the Town Council.</p> <p>The hope is to bring all groups and organisations in the town on to the 'Our Arbroath' socials.</p>		

13	<p>Community Centre latest update</p> <p>PS & BS met with Robert & Neil from the Community Centre. Robert & Neils idea was to have wellbeing / treatment rooms upstairs and then paddle tennis on the main ground floor.</p> <p>PS suggested that paddle tennis in other towns, for example Elie have an outdoor paddle tennis court. It was further mentioned that possibly the tennis court at West Links could be adapted to a paddle tennis court.</p> <p>Lots of discussions within the group regards the Community Centre and most feel that the main hall should be multi functional to best serve the community and not be constrained by paddle tennis courts which cannot be moved once erected.</p> <p>Angus Council are reluctant to involve the board in the Community Centre as they feel they are too far down the road with a long lease with Robert.</p> <p>Robert has informed PS he needs to better understand shortly what alternative uses could take place in the main hall, which would also drive footfall to his upstairs business.</p> <p>LB mentioned there could be a conflict of interest with the 'Court House' group as they have been working on a business plan to turn the Court House into a community facility.</p> <p>PS said it would be good for us all to work collectively together using each other's talents & strengths.</p> <p>JP informed the group that all invoices should be addressed to Angus Council with a reference of 'Town Council'</p>	ALL	Board to provide details of alternative community uses for the Community Centre
14	<p>Subgroups split into focus groups – board member allocation to each group</p> <p>PS – Establish after confirmation of funding – agreed by group.</p>		
15	<p>Update on forth coming study tours</p> <p>JS visit to Glenrothes on 10th September. AS expressed, interest in joining him, Glenrothes was funded £10 million 2 years ago.</p> <p>Visit tourism manager, Largo Community Together chair – advice on public consultations, visit Anstruther.</p>		
16	<p>Invoices, cost reimbursements paid from fund / Angus Council</p> <p>JP – All invoices to be addressed to Angus Council – reference invoices as 'Arbroath Town Council.'</p>		

17	<p>Any proposed meetings ahead of the next board meeting on 2nd October</p> <p>12th September – First Consultation – Groups & Organisations in Arbroath, 7pm Webster Theatre</p> <p>19th September – First Public Consultation – 7pm, Webster Theatre</p> <p>Proposed date for future board meeting 14th or 15th October</p>	ALL	Let SP know which board dates you can make for the mid October meeting.