



## AGENDA ITEM NO 6

REPORT NO IJB 60/24

### ANGUS INTEGRATION JOINT BOARD

30 OCTOBER 2024

#### UPDATED ANNUAL WORKPLAN 2024 - 2025

#### REPORT BY JILLIAN GALLOWAY, CHIEF OFFICER

#### 1 ABSTRACT

The purpose of this report is to set out the Updated Annual Work Plan/Report Schedule for Angus Integration Joint Board for 2024/2025.

#### 2 ALIGNMENT TO THE STRATEGIC PLAN

The updated annual workplan/reporting schedule for 2024/25 has been developed to ensure relevant reports pertaining to the delivery of the Strategic Commissioning Plan (SCP) are presented to Angus Integration Joint Board.

#### 3. RECOMMENDATIONS

It is recommended that the Angus Integration Joint Board:-

- (i) Approve the updated workplan/reporting scheduled for 2024/25; and
- (ii) Acknowledge that the annual workplan/reporting schedule 2024/25 will be presented at each Angus IJB meeting as a standing agenda item.

#### 4 BACKGROUND

While Angus IJB has to respond to circumstances, the agenda must be responsive, it has previously been agreed to create an annual workplan to give Angus IJB members a sense of the pattern of planned business and the breadth of planned reports expected.

#### 5 CURRENT POSITION

The following changes have been made to the workplan

Reporting Period	Report	Change	Reason
<b>April 24 – June 24</b>			
	Workplan/Reporting Schedule	To be presented at every IJB meeting	Ensure captures updated reports and timescales
	Performance Report	Report moved from Aug to Jun 24	To meet national deadline (31 Jul 24) for publication of Annual Report
	Angus Primary Care	Additional Report added in for Oct 24	Request of the IJB following Apr 24 report
	Primary Care Prescribing Update	Added to workplan	New report

	Prescribing Update	Removed from workplan	Aligned to SCP Delivery Update and included in the Optimising Medicines update as part of Priority 1
	Strategic Financial Plan	Added to workplan	Due to the projected financial position and affordability of current SCP
	Mental Health & Learning Disabilities	Report moved to Aug 24	To allow development session to take place in advance of report being presented
	Lead Partner Report	Combined report	Combined report to be presented rather than individual reports
	Minor Injury and Illness Service Review	Report moved to Dec 24	Progress delayed and report moved to ensure adequate time for engagement activities
	Day Care Review	Change to Day Opportunities	To accurately reflect the work being progressed
	Safer Staffing Assurance Report	Added to workplan	Provide IJB with assurance regarding safer staffing legislation compliance
<b>June 24 – August 24</b>			
	Angus ADP Annual Reporting Survey	Added to workplan	Required IJB approval
	Angus ADP Annual Report	Moved to Dec 24	National data not available to inform report
	Workforce Plan Update	Changed to Workforce update	Report to include wider workforce update including safer staffing compliance
	Mental Health & Learning Disabilities	Scheduled report for Oct 24 removed	Report considered at Aug IJB meeting, agreed next update would be the Dec 24 scheduled report
	Day Opportunities Progress Report	Moved from Oct 24 to Dec 24	To allow time for engagement
	Community Alarm Review	Moved from Aug 24 to Feb 25	Review of process undertaken resulting in amendment of dates
	Climate Change Duties Report	Added to workplan	Report required IJB approval
	Angus and Dundee Stroke Rehabilitation Pathway Review	Removed from workplan	
<b>August 24 – Oct 24</b>			
	Learning Disability In Patient Report	Progress Report added for Feb 25	To provide IJB with update on progress
	Strategic Planning Update	Removal of Dec 24 Update	Reduction from four priorities to three at Jun 24 IJB meeting with final progress report for 24/25 being provided Feb 25
	Property Strategy	Removed from workplan	Responsibility of partner organisations
	Mental Health & Learning Disabilities	Scheduled report for Oct 24 removed	Report considered in Next regional update scheduled for Feb 25 report
	Angus ADP Annual Report	Moved to Feb 25	National data not available to inform report
	MIU Review	Moved to Feb 25	Further information received re availability of support services in Whitehills Health and Community Care Center which need to be factored into review

## 6 PROPOSALS

Angus IJB approved a recommendation to bring back further update report on Mental Health and Learning Disabilities Programme to December 2024, however next regional update is now planned for February 2025. The workplan has been modified to reflect this change.

## 7 FINANCIAL IMPLICATIONS

There are no financial implications arising directly from this report.

## 8 RISK MANAGEMENT

There are no risks arising directly from this report.

## 9 PUBLIC HEALTH IMPLICATIONS

There are no public health implications arising directly from this report.

## 10 CLIMATE SUSTAINABILITY IMPLICATIONS

There are no climate sustainability implications arising directly from this report.

## 11 EQUALITY IMPACT ASSESSMENT, CHILDREN'S RIGHTS AND FAIRER SCOTLAND DUTY

A screening assessment has been undertaken and a full combined Equality Impact Assessment (EIA) is not required for the following reason(s): - individual reports will be supported with an EIA as required.

## 12 COMMUNICATION AND ENGAGEMENT (IF APPLICABLE)

Members of the Angus Health and Social Care Partnership Executive Management Team have been involved in developing the proposed workplan.

## 13 DIRECTIONS

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in Section 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Angus Council and NHS Tayside.

Direction Required to Angus Council, NHS Tayside or Both	Direction to:	
	No Direction Required	X
	Angus Council	
	NHS Tayside	
	Angus Council and NHS Tayside	

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List of Appendices:

Appendix 1 Updated Annual Workplan/Reporting Schedule

**Appendix 1**

**Angus IJB Annual Workplan April 24 - March 25**

Grouping Categories	Report	Update	Senior Officers	Apr 24	Jun 24	Aug 24	Oct 24	Dec 24	Feb 25
Annual Report	Workplan/Reporting Schedule and Development Session Plan	Annual	Chief Officer	x	x	x	x	x	x
Annual Report	Assurance Report - Clinical, Care and Professional Governance Forum	Tri-Annual	Clinical Director	x		x		x	
Annual Report	Chief Social Work Officer Report	Annual	Chief Social Work Officer				x		
Annual Report	Angus Alcohol and Drugs Partnership Report	Annual	Head of Service						x
Annual Report	Winter Plan	Annual	Chief Officer				x		
Annual Report	IJB Audit Committee Annual Report	Annual	Chief Finance Officer			x			
Annual Report	Angus Adult Protection Committee Update	Annual	Head of Service		x				
Annual Report	Equality Outcomes and Mainstreaming	Annual	Head of Service			x			
Annual Report	Performance Report	Bi-annual	Chief Finance Officer		x				x
Annual Report	Angus Primary Care	Annual	Chief Officer	x			x		
Annual Report	Workforce Update	Annual	Head of Service				x		
Annual Report	Communication and Engagement Activity	Annual	Chief Officer				x		
Annual Report	Primary Care Prescribing Update	Annual	Clinical Director						x
Annual Report	Climate Duties Report	Annual	Chief Officer			x			
Finance Report	Budget Settlements with AC and NHS Tayside	Annual	Chief Finance Officer						x
Finance Report	Strategic Financial Plan	Tri-Annual	Chief Finance Officer	x		x		x	
Finance Report	Finance Report	Bi-Monthly	Chief Finance Officer	x	x	x	x	x	x
Regular Report	Chief Officer Update	Bi-Monthly	Chief Officer	x	x	x	x	x	x
Regular Report	Strategic Planning Update by Priority with one overarching report	Quarterly	Chief Finance Officer		x	x	x		x

<b>Grouping Categories</b>	<b>Report</b>	<b>Update</b>	<b>Senior Officers</b>	<b>Apr 24</b>	<b>Jun 24</b>	<b>Aug 24</b>	<b>Oct 24</b>	<b>Dec 24</b>	<b>Feb 25</b>
Regular Report	Mental Health and Learning Disability Improvement Programme	Tri-Annual	Chief Officer			x			x
Regular Report	Carers Strategic Framework Progress Update	Annual	Head of Service			x			
Regular Report	Advocacy Strategic Framework Progress Update	Annual	Head of Service			x			
Regular Report	Social Care Planned Procurement and Commissioning Service Development Plan	Annual	Head of Service				x		
Regular Report	Lead Partner Services Update	Annual	Chief Officer				x		
Project Report	Minor Injury and Illness Service Review	Once	Chief Officer					x	x
Project Report	Day Care Review	Once	Head of Service	x					
Project Report	Day Opportunities Review	Once	Head of Service					x	
Project Report	Community Alarm Review	Once	Head of Service						x
Project Report	Service Review	Once	Head of Service					x	
Project Report	Supported Accommodation Review	Once	Head of Service						x
Project Report	Rapid Rehousing Progress Report	Once	Head of Service						x
Project Report	Learning Disabilities In Patients	Bi-annual	Chief Officer			x			x