

# Monikie Primary School

## 2025



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(Please contact the school office)

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## CONTACT DETAILS

School Name:	Monikie Primary School
Address:	Craigton, Monikie, DD5 3QN
Telephone Number:	01382 768115
Website:	<a href="https://blogs.glowscotland.org.uk/an/monikieprimaryschool/">https://blogs.glowscotland.org.uk/an/monikieprimaryschool/</a>
Email Address:	monikie@angusschools.org.uk
Head Teacher's name:	Mrs Kellie Smith
Class Stages:	Nursery (Tuesday – Friday) P1/2 P3/4 P5/6 P6/7
Present Roll:	16 Nursery & 79 school
Does the school teach by means of the Gaelic Language:	No
School Hours	9.00am – 3.20pm
Break time	10.30am – 10.50am
Lunch time	12.30pm – 1.30pm
Breakfast Club	8am – 9am
After school Club	3.20pm – 6pm at Burnside Primary School
Nursery hours	Tuesday – Friday. Drop Off between 8.30-10am and Pick Up between 2.30-4pm.

## VISITS OF PROSPECTIVE PARENTS

[Choosing a school: a guide for parents \(Scottish Government\)](#)

Parents considering sending their child to Monikie School are welcome to visit the school, speak with the Head Teacher and have any queries answered. It is best to make an appointment before doing so as the Head Teacher is a shared Head with Newbigging Primary School. The school can be contacted on 01382 768115 or by email at [monikie@angusschools.org.uk](mailto:monikie@angusschools.org.uk).

Once your child has been allocated a place you will be invited along to meet the staff and children to find out more about the curriculum and to share information about your child. Parents/carers are welcome at all times to contact the school regarding any queries they may have.

## **SCHOOL UNIFORM**

In order to develop a feeling of belonging and pride in the school we encourage pupils to wear the Monikie School uniform. School sweatshirts/cardigans and other school clothing are available to order online at any point throughout the year from BE Schoolwear ([www.beschoolwear.co.uk](http://www.beschoolwear.co.uk)) or My Clothing (<https://myclothing.com/>). Both services are competitively priced with free delivery and returns, plus the school receives 5% cash back on purchases from My Clothing. BE Schoolwear also have a shop in Dundee.

BOYS white shirt or T shirt (Can be black or white); red sweatshirt or school logo sweatshirt/hoodie; black shorts/trousers/ Jogging bottoms; black shoes (can be trainer style but without white)

GIRLS white blouse or t shirt (can be black or white); red jumper/cardigan or school sweatshirt/hoodie; black skirt/pinafore/trousers/leggings; black shoes (can be trainer style but without white)

PE Kit – as per school uniform, leggings or jogging bottoms can be worn with the school top and trainers.

PE – Health & Safety

- Long hair should be tied back for ALL PE activities
- Shoe laces must be tied
- Any jewellery must be removed for P.E. and swimming
- All personal effects (such as ear studs, watches etc.) should be removed
- If personal effects cannot be removed, the adult in charge will take action to make the situation safe (e.g. adjust the activity for the individual pupil or group)

## **PARENTAL CONCERNS**

Parents should contact the school immediately they have a cause for concern. It is our wish to deal with all matters as early as possible preventing them from growing into significant concerns. Please contact your child's class teacher in the first instance or if you would prefer to discuss the issue with a member of the management team please contact Mrs Smith, Head Teacher, or Miss Cameron, Principal Teacher.

The staff will listen to your concern and agree a way forward with you.

## **THE COMPLAINTS PROCEDURE**

[Angus Council complaints procedure](#)

If you have any concerns, complaints or issues you would like to discuss, please feel free to contact either Mrs Smith (HT), Miss Cameron (PT) or your child's class teacher.

## PARENTAL INVOLVEMENT

### BECOMING INVOLVED IN SCHOOL

The school values the important part that parents play in their children's education and sees partnership with parents as an effective way of enhancing children's achievements and promoting a better school ethos and communication. Opportunities for Parental Involvement may include:

During the school day:

- Helping in the nursery class
- Art/Craft activities
- Sharing knowledge and expertise in some aspect of the curriculum, e.g. topic talk, history, science, health
- Practical activities in science, maths, social subjects, health education (e.g. first aid) or technology
- Reading stories to groups of children, playing reading/phonics games
- Supervising board games
- Golden Time activities e.g. board games, art and craft in small groups
- Running or assisting to run a Lunch Club
- Supporting educational visits/trips
- School concerts – making costumes, props, supervision of children
- Road safety – Cycle Training

Outwith the school day:

- Fundraising events
- Trips e.g. sporting events, concerts
- Extra-curricular activities e.g. coaching, sports/art clubs/country dancing/school grounds – maintenance of garden/allotment areas

**If you wish to be a regular parent helper, PVG (Protecting Vulnerable Groups) checks have to be completed. Please discuss this with staff.**

The school has a number of ways in which it communicates to you information on your child's education:

- Classdojo communications
- twice yearly Parents Evenings at which parents are able to discuss their child's progress with the teacher – November and March
- annual school report issued in June
- IEPs/ Child's Plan where appropriate

Parents are always welcome to come in outwith these times to discuss any aspect of their child's progress.

## SCHOOL ETHOS

At Monikie Primary School we believe that positive behaviour is promoted by the solid relationships we build between pupils, parents and all of the staff.

Children are given clear guidelines about appropriate behaviour and expectations based on our school values, which were developed in conjunction with pupils, families, staff and the local community.

Our school values are:

- Kindness
- Inclusion
- Honesty
- Respect

## SCHOOL AND COMMUNITY LINKS

Monikie School is an active member of the local community. The local area is a rich resource for learning and forming partnerships. The community is often involved in supporting the school with the many fundraising/social events organised by staff and through the Parent Council. Children across the school benefit from working with rangers at Monikie Park and with other members of the community. Expertise within the local community is used to support the learning journeys of our pupils wherever possible.

## POSITIVE BEHAVIOUR MANAGEMENT

[Angus Council anti-bullying policy](#)

We believe that positive behaviour is promoted by the solid relationships we build between pupils and staff. Children are given clear guidelines about appropriate behaviour and expectations based on our school values. Our school ethos makes sure that children feel valued and that teachers know children well. This means that we can intervene early if any issues present themselves.

If required, we do follow when working

### Behaviour Protocol

1. Verbal warning

2. Stop and think

3. Time to talk - Choice 1 and Choice 2 (repeated 3 times) After third time, put the timer on and go back and ask if choice has been made.

4. Choice 1 and choice 2 then changes to choice 2 getting SLT to support

5. Call for SLT to repeated steps 4 and 5

6. Parents contact to support school

have a behaviour protocol that we with children:

Staff use a restorative approach to supporting children if there are disagreements between them.

## **CELEBRATING ACHIEVEMENT**

Children are encouraged to bring in, or send in via dojo, photographs, certificates and objects that reflect achievement out with school. These are shared with the rest of the school community at assemblies and displayed on the success boards around the school.

Where children have achievements in school such as at competitions or in class, these achievements are discussed and celebrated with the whole school community at assemblies and via dojo.

## **EXTRA-CURRICULAR ACTIVITIES**

Pupils have the opportunity to participate in sporting activities with our active schools coordinator, for example golf, basketball and rugby. The children also have the opportunity to join extra curricular clubs run by our P6 Sports leaders. Throughout the year pupils will also have the opportunity to participate in sporting festivals such as cross country running and football.

## **PUPIL LEADERSHIP OPPORTUNITIES**

At Monikie there are a range of pupil leadership opportunities. We have an active Junior Leadership Team which includes representatives from all classes. The members are elected by their class peers at the beginning of session. They hold office for one year. Throughout the year they meet regularly with a member of the management team. They will be involved in taking forward school improvement priorities and addressing issues as they occur. The children will also be involved in quality assurance processes.

Our P7 pupils engage with the role of House Captain. This role entails a range of responsibilities such as contributing to the Junior Leadership Team, supporting with events such as parent's evening, community café etc and leading their house team.

Our P6 pupils have the opportunity to take on the role of Sports Leaders. This is a role that involves running clubs during the school day, generally at lunchtimes, for the other pupils. The sports leaders undertake training with Miss Jones, our Active Schools Coordinator and then run sports clubs for the younger pupils.

P5 pupils are offered the opportunity to become digital leaders. This position involves children supporting the teacher leading digital work in the school, as well as setting up and putting away the digital equipment for assemblies and different events.

Finally, our P4 pupils have the chance to become librarians. This job allows children to support with the running of our school library. The children work in the library once per

week to put away books that have been returned and update displays. The children also run a small library club, for the younger children, supported by one of our class teachers.

## **LEARNING OPPORTUNITIES**

Your child will learn in a variety of different contexts and groups including ability, co-operative and social. Teachers share the planning with the pupils and every opportunity is taken to provide interdisciplinary learning by finding strong links between the curricular areas for a particular area of study.

## **THE PUPILS AND PARENTS VOICE**

Pupil and parent voice are valued by staff and there are opportunities for consultation throughout the school year.

Pupils opinions are sought with regards to the learning that happens in the school and are often involved in creating the success criteria for their learning. Pupils are also consulted about their thoughts and opinions around areas to be improved in the school, what is going well and what could be improved.

Parent voice is valued and received through consultation with parents, both at parent council meetings and across all opportunities for parental engagement across the year.

## **THE CURRICULUM AT SCHOOL, LOCAL AND NATIONAL LEVEL**

Teachers post WALT grids on clasdojo with links to information about what topics are being covered in class each term. Teachers will send information home giving parents access to the Class Dojo App at the start of each session. This app can also be used to communicate with school and the class teacher and for home learning activities to be posted.

We are currently reviewing our curriculum rationale and will be able to share an updated version next session.

Parents can learn more about the national curriculum by clicking on the link below.

<https://education.gov.scot/curriculum-for-excellence/>

## **EARLY LEARNING AND CHILDCARE**

In Scotland all three and four year olds, and some two year olds, are eligible for up to 1,140 hours a year of funded early learning and childcare (ELC). Our ELC class offers sessions between 8.30am – 4pm, 4 days a week, over 39 weeks of the year. Other attendance patterns are available in other Angus Council settings and in our wide range of partner nurseries, playgroups and child-minders. To find out more about the benefits of



ELC and the options available, visit our dedicated ELC web pages at [www.angus.gov.uk/earlyyears](http://www.angus.gov.uk/earlyyears)

## **LIAISON WITH SECONDARY SCHOOL**

The school maintains close links with Carnoustie High School, our cluster secondary school. There are frequent planned transition activities for prospective S1 pupils throughout their last year in Primary School, and in June the children will spend 2/3 days at their chosen secondary school.

## **SCHOOL IMPROVEMENT**

### **SCHOOL IMPROVEMENT (School Specific)**

- Staff have attended training sessions on a new approach to the teaching of writing to improve the way that writing lessons are delivered.
- All staff have been trained on Read, Write Inc and staff teaching P1 to P4 classes deliver the teaching of reading using this pedagogy.
- Staff have engaged in moderation activities with other teachers across the Carnoustie cluster to ensure that there is a consistent approach to the teaching of writing and expectations of children.
- Staff and pupils have an increased understanding of the UNCRC through a focus on the right of the month at assemblies.
- Staff use a range of approaches to teach children about wellbeing such as Emotion works and restorative approaches.
- Wellbeing Webs are done each term with pupils allowing staff to have an overview of children that perhaps require additional support with specific areas.

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## **SCHOOL IMPROVEMENT PLAN**

### **Learning for sustainability:**

- Improvement in teacher understanding of Learning for Sustainability Policy.
- Improvement in teacher confidence in incorporating meaningful outdoor learning into planning across the curriculum.
- Pupil engagement in learning will increase.

- Pupils and families will have an increased understanding and knowledge of children's rights.
- Engagement with the local community will improve.
- Pupils will engage with issues in the local area and will be aware of the impact they can have.

### **Writing:**

- There is a shared language of progress across our school and cluster in writing.
- Staff confidence & competence in teaching writing using the Explicitly Teaching Writing approach and making professional judgement will increase.
- Writing experiences and pedagogical approaches are consistent, creative, relevant, purposeful and engaging. The purpose of text types is clear to staff and pupils.
- Grammar and text analysis are contextualised as they are linked with and support writing.
- Contexts used during learning and teaching are familiar to ensure clarity of the learning intention.
- Teachers use differentiated assessment criteria to ensure writing skills are progressive and to provide next steps and high quality feedback.
- Through appropriate support and challenge, all children make progress in writing and can identify their progress as evidenced in their assessments.

## **HEALTH CARE**

### **You can contact your school health staff at: -**

School Nurses

Abbey Health Centre

East Abbey Street

ARBROATH

## **DOGS IN SCHOOL GROUNDS**

We understand walking your child(ren) to and from school/nursery is an ideal opportunity to walk dogs. However, the safety and wellbeing of our pupils, families, staff and community is paramount. Also, some children feel intimidated or unsure of dogs.

So, please ensure dogs (except for service dogs) are not brought into school grounds.

And if you are walking your dog to and from school, please remain at a reasonable

distance from the school gate.

This will enable children and adults to enter and exit safely.

We'd ask you to pass this information on to other adults who bring and/or collect your child(ren) from school.

## **USEFUL LINKS AND CONTACT DETAILS**

**Angus Council**  
**Angus House**  
**Orchardbank Business Park**  
**FORFAR**  
**DD8 1AN**  
**Tel: 03452 777 778**  
**Email: ACCESSSchoolsLearnBSU@angus.gov.uk**

## **ANGUS COUNCIL WEBSITE**

Visit [angus.gov.uk/schools](https://angus.gov.uk/schools) for information that applies to schools across Angus on topics including:

- holidays
- meals
- school payments
- attendance and absence
- assessment and reporting
- transport
- drugs education
- religious and moral education
- transitions
- ...and more

## **OTHER WEBSITES**

Find useful links to other websites at [angus.gov.uk/linksforparents](https://angus.gov.uk/linksforparents)