



AGENDA ITEM NO 6

REPORT NO IJB 79/24

ANGUS INTEGRATION JOINT BOARD

18 DECEMBER 2024

UPDATED ANNUAL WORKPLAN 2024 - 2025

REPORT BY JILLIAN GALLOWAY, CHIEF OFFICER

1 ABSTRACT

The purpose of this report is to set out the Updated Annual Work Plan/Report Schedule for Angus Integration Joint Board for 2024/2025.

2 ALIGNMENT TO THE STRATEGIC PLAN

The updated annual workplan/reporting schedule for 2024/25 has been developed to ensure relevant reports pertaining to the delivery of the Strategic Commissioning Plan (SCP) are presented to Angus Integration Joint Board.

3 RECOMMENDATIONS

It is recommended that Angus Integration Joint Board: -

- (i) Approve the updated workplan/reporting scheduled for 2024/25; and
- (ii) note that the annual workplan/reporting schedule 2024/25 will be presented at each Angus IJB meeting as a standing agenda item.

4 BACKGROUND

While Angus IJB must respond to circumstances, the agenda must be responsive, it has previously been agreed to create an annual workplan to give Angus IJB members a sense of the pattern of planned business and the breadth of planned reports expected.

5 CURRENT POSITION

The following changes have been made to the workplan.

Reporting Period	Report	Change	Reason
Oct 24 – Dec 24			
	The Promise Update	Added to the workplan	For IJB awareness
	Strategic Financial Plan	Moved from December 2024 to February 2025	As per Agenda Note
	Service Review	Removed	Service Review paused
	Strategic Housing Investment Plan	Added to the workplan	For IJB Awareness
	Day Opportunities	Moved from Dec 24 to April 25	Consultation and Engagement phase commencing in Jan 25

6 PROPOSALS

There are no proposals arising directly from this report.

7 FINANCIAL IMPLICATIONS

There are no financial implications arising directly from this report.

8 RISK MANAGEMENT

There are no risks arising directly from this report.

9 PUBLIC HEALTH IMPLICATIONS

There are no public health implications arising directly from this report.

10 CLIMATE SUSTAINABILITY IMPLICATIONS

There are no climate sustainability implications arising directly from this report.

11 EQUALITY IMPACT ASSESSMENT, CHILDREN'S RIGHTS AND FAIRER SCOTLAND DUTY

A screening assessment has been undertaken and a full combined Equality Impact Assessment (EIA) is not required for the following reason(s): - individual reports will be supported with an EIA as required.

12 COMMUNICATION AND ENGAGEMENT (IF APPLICABLE)

Members of the Angus Health and Social Care Partnership Executive Management Team have been involved in developing the proposed workplan.

13 DIRECTIONS

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in Section 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Angus Council and NHS Tayside.

Direction Required to Angus Council, NHS Tayside or Both	Direction to:	
	No Direction Required	X
	Angus Council	
	NHS Tayside	
	Angus Council and NHS Tayside	

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List of Appendices:

Appendix 1 Updated Annual Workplan/Reporting Schedule

Appendix 1

Angus IJB Annual Workplan April 24 - March 25

Grouping Categories	Report	Update	Senior Officers	Apr 24	Jun 24	Aug 24	Oct 24	Dec 24	Feb 25
Annual Report	Workplan/Reporting Schedule and Development Session Plan	Annual	Chief Officer	x	x	x	x	x	x
Annual Report	Assurance Report - Clinical, Care and Professional Governance Forum	Tri-Annual	Clinical Director	x		x		x	
Annual Report	Chief Social Work Officer Report	Annual	Chief Social Work Officer				x		
Annual Report	Angus Alcohol and Drugs Partnership Report	Annual	Head of Service						x
Annual Report	Winter Plan	Annual	Chief Officer				x		
Annual Report	IJB Audit Committee Annual Report	Annual	Chief Finance Officer			x			
Annual Report	Angus Adult Protection Committee Update	Annual	Head of Service		x				
Annual Report	Equality Outcomes and Mainstreaming	Annual	Head of Service			x			
Annual Report	Performance Report	Bi-annual	Chief Finance Officer		x				x
Annual Report	Angus Primary Care	Annual	Chief Officer	x			x		
Annual Report	Workforce Update	Annual	Head of Service				x		
Annual Report	Communication and Engagement Activity	Annual	Chief Officer				x		
Annual Report	Primary Care Prescribing Update	Annual	Clinical Director						x
Annual Report	Climate Duties Report	Annual	Chief Officer			x			
Annual Report	The Promise	Annual						X	
Finance Report	Budget Settlements with AC and NHS Tayside	Annual	Chief Finance Officer						x
Finance Report	Strategic Financial Plan	Tri-Annual	Chief Finance Officer	x		x			x
Finance Report	Finance Report	Bi-Monthly	Chief Finance Officer	x	x	x	x	x	x
Regular Report	Chief Officer Update	Bi-Monthly	Chief Officer	x	x	x	x	x	x

Grouping Categories	Report	Update	Senior Officers	Apr 24	Jun 24	Aug 24	Oct 24	Dec 24	Feb 25
Regular Report	Strategic Planning Update by Priority with one overarching report	Quarterly	Chief Finance Officer		x	x	x		x
Regular Report	Mental Health and Learning Disability Improvement Programme	Tri-Annual	Chief Officer			x			x
Regular Report	Carers Strategic Framework Progress Update	Annual	Head of Service			x			
Regular Report	Advocacy Strategic Framework Progress Update	Annual	Head of Service			x			x
Regular Report	Social Care Planned Procurement and Commissioning Service Development Plan	Annual	Head of Service				x		
Regular Report	Lead Partner Services Update	Annual	Chief Officer				x		
Project Report	Minor Injury and Illness Service Review	Once	Chief Officer						x
Project Report	Day Care Review	Once	Head of Service	x					
Project Report	Community Alarm Review	Once	Head of Service						x
Project Report	Strategic Housing Investment Plan	Once	Head of Service					x	
Project Report	Supported Accommodation Review	Once	Head of Service						x
Project Report	Rapid Rehousing Progress Report	Once	Head of Service						x
Project Report	Learning Disabilities In Patients	Bi-annual	Chief Officer			x			x