

MINUTE of HYBRID MEETING of the **STAFFING SUB-COMMITTEE** of the **FAMILY, EDUCATION AND JUSTICE COMMITTEE** held in Town and County Hall on Tuesday 24 September 2024 at 4.09pm.

**Present:** Councillors. LYNNE DEVINE, MARTIN SHEPHERD and ROSS GREIG.

Councillor DEVINE, in the Chair.

**1. APOLOGIES/SUBSTITUTES**

There were no apologies intimated.

**2. DECLARATIONS OF INTEREST OR STATEMENTS OF TRANSPARENCY**

There were no declarations of interest or statements of transparency made.

**3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of this Sub-Committee of 20 February 2024 was submitted and approved as a correct record.

**4. APPROVAL OF LOCAL AGREEMENT AJNCT/35: FLEXIBLE WORKING**

There was submitted Joint Report No 286/24 by the Director of Education and Lifelong Learning and the Director of HR, OD, Digital Enablement, IT and Business Support seeking approval of new local agreement AJNCT/35: Flexible Working.

It was noted that the Agreement set out the principles and procedures to be followed to reflect statutory rights on flexible working applicable to teachers and was designed to support the wellbeing and job satisfaction of teachers whilst maintaining high standards of education.

Following questions from members, the Sub-Committee agreed to approve the new local agreement AJNCT/35: Flexible Working, as detailed within Appendix 1 to the Report.

**5. APPROVAL OF LOCAL AGREEMENT AJNCT/36: SPECIAL LEAVE**

There was submitted Joint Report No 287/24 by the Director of Education and Lifelong Learning and the Director of HR, OD, Digital Enablement, IT and Business Support seeking approval of new local agreement AJNCT/36: Special Leave.

It was noted that the Agreement had been created to replace 'Requests for Leave of Absence for Teachers Guidance' and provided more thorough guidance to decision makers and fully reflected council provisions, SNCT conditions and employment legislation.

The Sub-Committee agreed to approve the new local agreement AJNCT/36: Special Leave as detailed within Appendix 1 to the Report.