



AGENDA ITEM NO 7

REPORT NO IJB 3/25

ANGUS INTEGRATION JOINT BOARD

26 FEBRUARY 2025

UPDATED ANNUAL WORKPLAN 2024 - 2025

REPORT BY JILLIAN GALLOWAY, CHIEF OFFICER

1 ABSTRACT

- 1.1 The purpose of this report is to set out the Updated Annual Work Plan/Report Schedule for Angus Integration Joint Board for 2024/2025.

2 ALIGNMENT TO THE STRATEGIC PLAN

- 2.1 This report contributes to the following strategic enablers in the AIJB Strategic Commissioning Plan: -

The updated annual workplan/reporting schedule for 2024/25 has been developed to ensure relevant reports pertaining to the delivery of the Strategic Commissioning Plan (SCP) are presented to Angus Integration Joint Board.

3 RECOMMENDATIONS

It is recommended that the Integration Joint Board:

- (i) Approve the updated workplan/reporting scheduled for 2024/25 as detailed in Appendix 1 to the Report;
- (ii) Acknowledge that the annual workplan/reporting schedule 2024/25 will be presented at each Angus IJB meeting as a standing agenda item; and
- (iii) Discuss draft workplan/reporting schedule and development session plan for 2025/26 as detailed in Appendix 2 to the Report.

4. BACKGROUND

- 4.1 While Angus IJB must respond to circumstances, the agenda must be responsive, it has previously been agreed to create an annual workplan to give Angus IJB members a sense of the pattern of planned business and the breadth of planned reports expected.

5. CURRENT POSITION

- 5.1 The following changes have been made to the workplan

Reporting Period	Report	Change	Reason
Dec 24 – Feb 25			
	Budget Settlement Paper	Move from Feb 25	Possible extraordinary IJB in March 2025 to consider
	Mental Health and Learning	Moved from	To bring in line with

	Disability Improvement Programme	Feb 25 to April 25	NHS Tayside reporting periods
	Advocacy Strategic Framework Progress Update	Moved from Feb 25 to April 25	To allow full annual progress update to be brought to IJB
	Rapid Rehousing Progress Report	Covered in CO Report	Covered in CO Report
	Learning Disabilities In Patients	Moved from Feb 25 to April 25	To bring in line with NHS Tayside reporting periods
	Community Alarm	Closed Off	Covered in CO Report

6 PROPOSALS

- 6.1 AIJB to discuss draft 25/26 workplan (Appendix 2) and advise of topics to inform a development session plan.

7 FINANCIAL IMPLICATIONS

- 7.1 There are no financial implications arising directly from this report.

8 RISK MANAGEMENT

- 8.1 There are no risks arising directly from this report.

9 PUBLIC HEALTH IMPLICATIONS

- 9.1 There are no public health implications arising directly from this report.

10 CLIMATE SUSTAINABILITY IMPLICATIONS

- 10.1 There are no climate sustainability implications arising directly from this report.

11 EQUALITY IMPACT ASSESSMENT, CHILDREN'S RIGHTS AND FAIRER SCOTLAND DUTY

- 11.1 A screening assessment has been undertaken and a full combined Equality Impact Assessment (EIA) is not required for the following reason(s): - individual reports will be supported with an EIA as required.

12 COMMUNICATION AND ENGAGEMENT (IF APPLICABLE)

- 12.1 Members of the Angus Health and Social Care Partnership Executive Management Team have been involved in developing the proposed workplan.

13 DIRECTIONS

- 13.1 The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in Section 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Angus Council and NHS Tayside.

Direction Required to Angus Council, NHS Tayside or Both	Direction to:	
	No Direction Required	X
	Angus Council	
	NHS Tayside	
	Angus Council and NHS Tayside	

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List of Appendices:

Appendix 1 Updated Annual Workplan/Reporting Schedule 24/25

Appendix 2 Draft Annual Workplan/Reporting Schedule 25/26

Appendix 1

Angus IJB Annual Workplan April 24 - March 25

Grouping Categories	Report	Update	Senior Officers	Apr 24	Jun 24	Aug 24	Oct 24	Dec 24	Feb 25
Annual Report	Workplan/Reporting Schedule and Development Session Plan	Annual	Chief Officer	x	x	x	x	x	x
Annual Report	Assurance Report - Clinical, Care and Professional Governance Forum	Tri-Annual	Clinical Director	x		x		x	
Annual Report	Chief Social Work Officer Report	Annual	Chief Social Work Officer				x		
Annual Report	Angus Alcohol and Drugs Partnership Report	Annual	Head of Service						x
Annual Report	Winter Plan	Annual	Chief Officer				x		
Annual Report	IJB Audit Committee Annual Report	Annual	Chief Finance Officer			x			
Annual Report	Angus Adult Protection Committee Update	Annual	Head of Service		x				
Annual Report	Equality Outcomes and Mainstreaming	Annual	Head of Service			x			
Annual Report	Performance Report	Bi-annual	Chief Finance Officer		x				x
Annual Report	Angus Primary Care	Annual	Chief Officer	x			x		
Annual Report	Workforce Update	Annual	Head of Service				x		
Annual Report	Communication and Engagement Activity	Annual	Chief Officer				x		
Annual Report	Primary Care Prescribing Update	Annual	Clinical Director						x
Annual Report	Climate Duties Report	Annual	Chief Officer			x			
Annual Report	The Promise	Annual						X	
Finance Report	Budget Settlements with AC and NHS Tayside	Annual	Chief Finance Officer						x
Finance Report	Strategic Financial Plan	Tri-Annual	Chief Finance Officer	x		x			x
Finance Report	Finance Report	Bi-Monthly	Chief Finance Officer	x	x	x	x	x	x
Regular Report	Chief Officer Update	Bi-Monthly	Chief Officer	x	x	x	x	x	x

Grouping Categories	Report	Update	Senior Officers	Apr 24	Jun 24	Aug 24	Oct 24	Dec 24	Feb 25
Regular Report	Strategic Planning Update by Priority with one overarching report	Quarterly	Chief Finance Officer		x	x	x		x
Regular Report	Mental Health and Learning Disability Improvement Programme	Tri-Annual	Chief Officer			x		x	
Regular Report	Carers Strategic Framework Progress Update	Annual	Head of Service			x			
Regular Report	Advocacy Strategic Framework Progress Update	Annual	Head of Service			x			
Regular Report	Social Care Planned Procurement and Commissioning Service Development Plan	Annual	Head of Service				x		
Regular Report	Lead Partner Services Update	Annual	Chief Officer				x		
Project Report	Minor Injury and Illness Service Review	Once	Chief Officer						x
Project Report	Day Care Review	Once	Head of Service	x					
Project Report	Community Alarm Review	Once	Head of Service						
Project Report	Strategic Housing Investment Plan	Once	Head of Service					x	
Project Report	Supported Accommodation Review	Once	Head of Service						x
Project Report	Rapid Rehousing Progress Report	Once	Head of Service						
Project Report	Learning Disabilities In Patients	Bi-annual	Chief Officer			x		x	

Appendix 2

DRAFT Angus IJB Annual Workplan April 25 - March 26

Grouping Categories	Report	Update	Senior Officers	Apr 25	Jun 25	Aug 25	Oct 25	Dec 25	Feb 26
Annual Report	Workplan/Reporting Schedule and Development Session Plan	Annual	Chief Officer	x	x	x	x	x	x
Annual Report	Assurance Report - Clinical, Care and Professional Governance Forum	Tri-Annual	Clinical Director	x		x		x	
Annual Report	Chief Social Work Officer Report	Annual	Chief Social Work Officer				x		
Annual Report	Angus Alcohol and Drugs Partnership Report	Annual	Head of Service			x			
Annual Report	Winter Plan	Annual	Chief Officer				x		
Annual Report	IJB Audit Committee Annual Report	Annual	Chief Finance Officer			x			
Annual Report	Angus Adult Protection Committee Update	Annual	Head of Service		x				
Annual Report	Equality Outcomes and Mainstreaming	Annual	Head of Service			x			
Annual Report	Performance Report	Bi-annual	Chief Finance Officer		x				x
Annual Report	Angus Primary Care	Annual	Chief Officer	x			x		
Annual Report	Workforce Update	Annual	Head of Service				x		
Annual Report	Communication and Engagement Activity	Annual	Chief Officer				x		
Annual Report	Primary Care Prescribing Update	Annual	Clinical Director						x
Annual Report	Climate Duties Report	Annual	Chief Officer			x			
Annual Report	The Promise	Annual						x	
Finance Report	Budget Settlements with AC and NHS Tayside	Annual	Chief Finance Officer						x
Finance Report	Strategic Financial Plan	Bi-Annual	Chief Finance Officer	x					x
Finance Report	Finance Report	Bi-Monthly	Chief Finance Officer	x	x	x	x	x	x
Regular Report	Chief Officer Update	Bi-Monthly	Chief Officer	x	x	x	x	x	x

Grouping Categories	Report	Update	Senior Officers	Apr 25	Jun 25	Aug 25	Oct 25	Dec 25	Feb 26
Regular Report	Strategic Planning Update by Priority with one overarching report	Quarterly	Chief Finance Officer		x	x	x		x
Regular Report	Mental Health and Learning Disability Improvement Programme	Tri-Annual	Chief Officer	x		x		x	
Regular Report	Carers Strategic Framework Progress Update	Annual	Head of Service			x			
Regular Report	Advocacy Strategic Framework Progress Update	Annual	Head of Service	x					
Regular Report	Social Care Planned Procurement and Commissioning Service Development Plan	Annual	Head of Service	x			x		
Regular Report	Lead Partner Services Update	Annual	Chief Officer				x		
Project Report	Minor Injury and Illness Service Review	Once	Chief Officer		x				
Project Report	Day Opportunities	Once	Head of Service						
Project Report	Learning Disabilities In Patients	Bi-annual	Chief Officer	x		x		x	
Project Report	Supported Accommodation Review	Once	Head of Service			x			